TO: Mrs. Renee Waldron

CC: TWPCA Board, Director, K. Beausoleil O.McKiernan-Raftery, R. Morin, M. Mongeau

August 19, 2019

SUBJECT: MINUTES OF SPECIAL MEETING September 12, 2019

- 1.0 Call to Order at 6:02 p.m. Board present: M. Krogul, A. LaPalme, C. Obert. Absent: V. Nizamoff, D. Pimental.
- <u>2.0</u> <u>Minutes from August Meeting</u>: Minutes of August Special Meeting, reviewed and moved to approve by A. LaPalme, seconded by C. Obert. Approved by all.
- 3.0 <u>Current Bills for Payment</u>: A total of 9 bills, totaling \$5,405.66 were discussed. Motioned to approve by A. LaPalme, seconded by C. Obert. So moved by all.
- 4.0 Review and Expense Budget: Motion to approve by C. Obert, seconded by A. LaPalme. Board is requiring an update for Grit Chamber and requesting bids to be done before winter. Also, information on Pump delivery. Board also looking to review operating log and job position description and responsibility of Departments. Request for David to contact Marla Butts to set up an inspection at trailer/scale operation on Rte. 12, to check on sewer hook-up of trailer. Board requests that time clock be repaired or replace.
- 5.0 Public Visitors or Appointments: No visitors.
- <u>6.0</u> <u>Director's Report</u>: Report read and motioned to approved by C. Obert, seconded by A. LaPalme. So moved all.
- <u>7.0</u> Correspondence, Inquiries, Future Plans: No correspondence.
- 8.0 Executive Meeting: None.
- 9.0 Next Special Meeting: Next Special Meeting scheduled, October 8, 2019.

Moved to adjourn meeting at 6:45pm approved by all

oved	by all.
	Respectfully Submitted,
_ 1	Michael J. Krogul, Chairman