TO: Mrs. Renee Waldron

CC: TWPCA Board, Director, A. St.Onge O.McKiernan-Raftery, R. Morin, M. Mongeau

Dec. 20, 2019

SUBJECT: MINUTES OF SPECIAL MEETING December 19, 2019

- 1.0 Call to Order at 6:00 p.m. Board present: M. Krogul, A. LaPalme, C. Obert. Absent: V. Nizamoff, D. Pimental.
- <u>2.0</u> <u>Minutes from November Meeting</u>: Minutes of November Special Meeting, reviewed and moved to approve by A. LaPalme, seconded by C. Obert. Passed unanimously.
- 3.0 <u>Current Bills for Payment</u>: A total of 8 bills, totaling \$7,785.63 were discussed. Motioned to approve by C. Obert, seconded by A. LaPalme. So moved by all.
- 4.0 Review and Expense Budget: Need copy of December budget.
- 5.0 Public Visitors or Appointments: No visitors
- 6.0 <u>Director's Report</u>: Director's report read and motioned to approved by A. LaPalme, seconded by C. Obert. Board approved to have RH White rebuild Grit Chamber. Need to discuss Say Brooke Environmental further for fat and grease removal. Do not hire. Motion made and approved to increase Director's hours from 2 hours per day to 4 hours per day, totaling 20 hours per week, subject to discussion. Prior to vote, showed intent of Board to review/audit entire plant to insure we meet or exceed Regulatory Code and Town Users requirements. Motion made by C. Obert, seconded by A LaPalme. So moved all.
- 7.0 Correspondence, Inquiries, Future Plans: Have David discuss the hook-up of trailer on P. LaRoche property on Rte. 12.
- 8.0 Executive Session: None.
- 9.0 Next Special Meeting: Next Meeting scheduled, January 9, 2020.

Moved to adjourn meeting at 7:25pm approved by all.