

**Michael T. Martin**

**From:** Joseph Iamartino [josephiamartino@gmail.com]  
**Sent:** Thursday, January 09, 2014 10:12 PM  
**To:** Joseph Lindley  
**Cc:** Michael T. Martin; jiamartino@charter.net; Michael Jolin; Paul Lenky; Raymond Faucher Jr.; William Witkowski  
**Subject:** Re: Next meeting

Minutes from Tourtellotte Board of Trustees Meeting - 1/8/14

In attendance: Mike Martin, Ray Faucher, Joe Lindley, Dr. Mike Jolin, Joe Iamartino, P. Lenky (late arrival) - non board visitor Bill Birch.

- 1) JI called meeting to order at 6:04 PM
- 2) Minutes review. Motion by MM to accept minutes. JL seconded the motion. Ray Faucher abstained from this vote. Motion approved by remaining attendees.
- 3) Election of Officers. New officers presented: JI - secretary, MM - treasurer. Motion by RF to accept these two officers. JL seconded. New Chairperson presented: JL. Motion by Mike Martin to accept JL as Chairperson. Seconded by RF. Both motions approved by all.
- 4) Financial review by MM presented to the Trustees consisting of '13 / '14 Summary of Trust Activities and Building Expenditure fund spreadsheets

Fiscal 2013 notes:

- a) \$149,399.34 was transferred to the town from withholding
- b) \$100K was paid to the town
- c) \$279,625.95 available - shown on Fiscal 2013 Summary of Trust Activities Spreadsheet

Fiscal 2014 notes (as of Nov 30, 2013):

- a) 387,057.05 available - shown on Fiscal 2014 Summary of Trust Activities Spreadsheet
- b) Available to spend is \$387,057.05 less \$100K owed to town = \$287,057.05

Tourtellotte Building Expenditure Fund:

MM passed out this fund report showing FY2010, 2011, 2012, 2013, 2014 expenditures.

Available funds: \$105,926.59

From this amount, approximately \$12K has been committed for HVAC and some artwork charges, leaving ~\$93K available.

5) Discussion of 2014/2015 and future expenditures. Key topics....

- a) JL review - Art restoration update. Discussion of restoration and repair work completed by Vagabond Portfolios and piano work by R. Cataldo. A detailed list of work was presented.
- b) MJ praised the work of Danielle Pederson for preparing the Facilities Project Planner. JL mentioned she was assisted by Liz Burton. All thanked Bill Birch and Alumni Association team for the major building improvements over the past few years.
- c) Bill Birch discussed the significant progress but felt that there is inadequate cleaning and support staff for a building of such ornateness and detail as the original TMHS building. The team can handle the projects such as the window replacement but with reduced custodial staff as exists now, things simply will not be cleaned adequately and people will complain of dust, smudges and smears. The building is no smaller but the cleaning staff was reduced.
- d) MJ reiterated that Bill Birch has no custodian to maintain the facility once restoration projects were completed by existing staff. It would be a shame to let the restoration work be done and then neglect the

upkeep. Perhaps the group could consider negotiating with union to have a special curator - custodial role with more responsibility and flexibility.

e) MM stated that the role of the trust was for guiding the building maintenance, repair and restoration, not to hire people for daily work responsibilities.

f) JI mentioned that the town did have a curator as a paid part time position for the Memorial Room. Perhaps that role could be expanded. Originally the curator was both the cleaning person and docent in one role.

g) MJ apologized for bringing this topic to the Trustees and felt it might be better to bring to the school board first. Tabled this discussion for now.

h) BB suggested that an architect be retained to create plans for the windows as this appeared to be the major effort for the next 4 years. He pointed out that window replacement would be best to do at one time for window consistency and cost control. \$300K cost is an estimate. JI pointed out that window estimate was \$235K in Feb 2013. RF said that we should consider this work for 2017 or 2018. MM said to build the window fund up \$75K each year for 4 years and leave the funds with Crestwood to grow rather than moving to expenditure fund. JI commented that Crestwood said previously that they would not partition our funds if allocated for specific purposes which JI found surprising and unusual they would take that stance. Mike said he could segregate / track window funds at his level.

i) Motion presented by MM to designate funds in building expenditure account currently with \$105K available - to reserve \$50K for windows as the top priority, the remainder to be spent on currently listed priority 2 projects and, for future years, to reserve \$75K annually to build the window fund to ~\$300K. JI seconded the motion. Motion approved by all.

6) JL discussed attempting to breaking the Bank of America stranglehold on ~ \$126K in under-performing investments. JI stated that this exists for other Thompson Historical Society investments and that THS may seek relief by asking Atty St. Onge to investigate how to break these funds out. JI to ask attorney for an estimate of fees to attempt to free the funds on behalf of both groups.

7) MM to email date for next meeting, believed to be Feb 4, 2014 but will be verified.

8) MM presented motion to adjourn. MJ seconded motion. All voted to adjourn at 7:07 PM.

Submitted by your humble servant, Joseph Iamartino - Jan 9, 2014

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Joseph Iamartino  
cell: 603-657-6205

"Please forgive late replies"

On Thu, Jan 9, 2014 at 8:08 AM, Joseph Lindley <[joelindley119@hotmail.com](mailto:joelindley119@hotmail.com)> wrote:  
Thanks Mike!

Joe

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From: [mtmartin@thompsonct.org](mailto:mtmartin@thompsonct.org)

1/10/2014

To: [jiamartino@charter.net](mailto:jiamartino@charter.net); [joelindley119@hotmail.com](mailto:joelindley119@hotmail.com); [MJolin@thompsonpublicschools.org](mailto:MJolin@thompsonpublicschools.org);  
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Subject: Next meeting  
Date: Thu, 9 Jan 2014 07:41:49 -0500

The next meeting is February 4, 2014 and is set by our by-laws. I will be in Florida that day, but will make sure the financial information and agenda are taken care of prying to leaving on my trip. If you can not make the meeting let Joe know so we can make sure we have a quorum.