Minutes: Regular Meeting  
Thursday, December 19, 2019 at 2 PM  
Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, and Bernadette Quercia  
Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary  
Guests Present: First Selectman Amy St. Onge  
Members Not Present: Aileen Witkowski

Robert LaChance called the meeting to order at 2:04 PM.

Secretary’s Report:  
1- Donna Lynch moved and Mary Fatsi seconded the motion to accept the Secretary’s minutes of the November 21, 2019 Regular Meeting. There was no discussion. The motion carried unanimously.

Correspondence: None

Financial Report:  
1- Alison Boutaugh reviewed the Financial Report, stating that bills have recently been paid.

Director’s Report:  
1- Alison Boutaugh discussed the Director’s Report. The new website was launched on December 13th. Alison also thanked Amy St. Onge for her donation.  
2- Anna Naum moved and Mary Fatsi seconded the motion to accept the Director’s Report. There was no discussion. The motion carried unanimously.

Old Business:  
1- Building and Grounds Updates:  
   a. The three lines from the tank to the boiler room were replaced.  
   b. Replacement of two heat pumps servicing the Community Center have gone out to bid.  
   c. Ten computers have been ordered to replace the old public computers.

New Business:  
1- Alison Boutaugh reviewed budget information and statistics in preparation for planning the FY2020/21 Library and Community Center budgets.

Citizens’ Comments: None

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Trustees’ Comments:

1. Robert LaChance thanked First Selectman Amy St. Onge for attending the meeting.

Announcements: The next Regular Meeting will be held on Thursday, January 16, 2020 at 2 PM at the Library/Community Center.

Adjournment:

1. Robert LaChance adjourned the meeting at 3:25 PM.

Linda Kaplan, Recording Secretary

LBT 12-19-19