Recreation Commission Meeting  
Wednesday, September 18, 2019 7:00 PM  
2nd floor meeting room, Town Hall  
MINUTES  

1. The call to order was by Chair Steve Bordua at 7:05 PM  

2. Attendance: Steve Bordua, Cynthia Antos, Donna Godzik, Kimberly Prescott, Thomas Jourdan, Robert Monahan, Robbie L’Heureux, Diane Keefe  
   Staff: Leslie Munshower, Recreation Director; Ashley Pomes, Recording Secretary  

3. **Motion D. Godzik seconded by T. Jourdan to approve the minutes of July 24, 2019 carried unanimously.**  
   There was no August meeting.  

4. Financial Reports  
   B. Miscellaneous Revolving Account Report- L. Munshower has some questions in to the finance department regarding this report. Once questions are answered it will show a clearer picture of summer camp finances.  
   C. Fund Balance- Nothing has moved much since last report, expected change after Turkey Trot funds come in November.  

5. Director’s report- presented in writing. Lego camp had more participants than last year, will need to find a new location to host if choosing to do again next year. Golf club was canceled due to lack of participants. Looking into possibility of babysitting course early evenings instead of directly after school to encourage participation from outside towns. Community day is Oct. 5th, volunteers are still needed. Community Garden event will be held by EDC on October 19th at 65 Main St. Laser Light show booked for October 24th is generating large amounts of interest on Facebook.  
   A. Camp Enrollment- Finished at 61% of last year’s total for camper days. L. Munshower has a survey out to parents regarding camp, response will be in by next meeting and feedback will be good for helping to plan 2020 camp.  
   B. Purely Recreation Enrollment- AM care has seen an increase in children from last year and PM care has seen a decrease in children. L. Munshower has spoken with parents and this is mostly due to children getting older and no longer needing the after-school care. Coming up with new ideas for after school activities could be a way to draw in the older kids that may not need the care but are interested in participating in the activities.  

6. New Business:  
   A. Winter/Spring New Program Brainstorm- Round table discussion took place with many great ideas such as a coding camp, a gaming tournament, a polar express train trip, foreign language/sign language classes, a winter ski program and an adult CPR course.
7. Other from the Commission/Staff- R. Monahan talked about the Collings Foundation, their American Heritage Museum in Stow, Ma features living history artifacts such as military tanks, aircraft and artifacts. This would be a great place to bring kids and R. Monahan has spoke with their director of finance and they may be able to arrange transportation. He has given the contact information to L. Munshower. Last movie night is this Friday at the Gazebo. Movie being shown is ‘Grease’. S. Bordua questions a better design/location of the gazebo/band stand area to obtain a better turn out for the concerts.

8. Correspondence- none

9. Citizens’ Comments- Angela Newell came in to discuss getting approval for the mural at Riverside Park. **Motion R. L’Heureux seconded by R. Monahan to approve mural sketch carried unanimously.** Painting will begin as soon as paint is obtained.

10. 
   A. Announcements:
      Next Regular Meeting: Wednesday, October 23, 2019 @ 7 PM
      Merrill Seney Room, Town Hall

11. Adjourn: **Motion D. Godzik seconded by K. Prescott to adjourn meeting at 8:26pm carried unanimously.**

Respectfully Submitted; Ashley Pomes, Recording Secretary **Ashley Pomes**

These minutes have not yet been approved by the Recreation Commission. Please refer to next month’s meeting minutes for approval of and/or amendments to these minutes.