Chairman Phil Thomas called the meeting to order at 7:04 PM. 

Members present: Phil Thomas, Ron Tillen, Peter Cummins, and Norma O’Leary.

Staff present: Carolyn Werge.

Approval of Minutes
1. Under old business 5.a: A bill was submitted by Mark Parker for his work in the cemeteries. The bill will be paid by the financial department and the town will be reimbursed through the grant.
   a. Norma O’Leary moved and Ron Tillen seconded the motion to accept the minutes of the November 18, 2019 meeting as amended. All in favor. The motion carried.

Financial Matters
1. 36.6% has been used.

Correspondence
a. Members received via email:
   1) Minutes: Conservation Commission, November 18, 2019.
b. Incoming Mail: None.
a. Outgoing Mail:
   1) Ron Tillen moved and Norma O’Leary seconded the motion to renew the $35 membership to the CT Audubon. All in favor. The motion carried.

Financial Matters
1. 36.6% has been used.

Correspondence
a. Members received via email:
   1) Minutes: Conservation Commission, November 18, 2019.
b. Incoming Mail: None.
a. Outgoing Mail:
   1) Ron Tillen moved and Norma O’Leary seconded the motion to renew the $35 membership to the CT Audubon. All in favor. The motion carried.

d. Incoming Mail via email:
   1) The Selectmen’s Office is requesting articles to be submitted by November 22 for the Selectmen’s Update January 2020, dated 30 October 2019.

e. Outgoing Mail via email: None.

Officer and Committee Reports
1. Conservation Officer Report
   a. New Requests: None.
   b. Old Requests: None.
   c. Updates:
      1) Carolyn Werge is continuing to attend the PZC subcommittee meetings of the Zoning Regulation re-writes. They are making good progress and has consulted the Wetlands Agenda for information regarding the watershed protection overlay, erosion and sedimentation control and flood plain protection.
      2) Carolyn Werge informed the landowner at 173 Hill Rd that he could encounter stone walls that were previous buried in the field of the subdivision. He sent thank you back.
      3) Carolyn Werge reviewed four building permits for the Wetland Agent who is still out on medical leave. Carolyn also assisted the wetlands department with assembling applications, documents and office supplies and sat in on an interview for a recording secretary.
      4) First Selectman Amy St. Onge requested a meeting with Carolyn Werge to discuss the Commissions work and needs. Carolyn explained the Commissions laptop is 10 years old and the GIS software needs an updated version. The Commission along with Wetlands also needs a tall storage cabinet. First Selectman St. Onge recommended researching costs and presenting them for budget season.
      5) Carolyn Werge updated the binder containing copies of each CE deed and location map.
      6) The Assessor’s Office has purchased a new printer for large maps. It will be able to print large color maps. Carolyn Werge attended the installation and training of the new printer.
      7) On February 4, Carolyn Werge will be presenting to the town Girl Scout troop regarding town government.
      8) Carolyn Werge provided Norma O’Leary with some information regarding the use of open space funds.
2. Other

Old Business
1. Update on previous Conservation reviews: No update.
2. Blue Bird houses: No update.
3. Fabyan Property with “Honor Roll” marker: No update.
5. Neglected Cemetery Grant:
   a. So far, $2,300 for repairs has been used out of the $2,500 grant.

New Business

Citizens’ Comments

Members’ Forum
1. Thompson Together is collecting used hearing aid batteries as they have mercury in them.
2. The Commission discussed the large quantities of fill being hauled in from distant places and being piled up in Dudley. The Commission question if this would threaten our groundwater or the Quinebaug River. Eric Thomas may be able to provide more information.
3. Members discussed the town owned land in the Bull Hill area.
4. The Commission discussed the land in Quinebaug and what exactly will be designated as open space and conservation. Carolyn Werge will research more information for next month.

Announcements

Future Meeting
1. The next meeting will be held Tuesday, January 21, 2020 at 7 PM in the Town Hall 2nd Floor Conference Room.

Adjournment
1. Chairman Thomas adjourned the meeting at 8:06PM.

Audrey Witkowski
Recording Secretary