



Board of Trustees

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Minutes: Regular Meeting

Thursday, February 20, 2020 at 2 PM

Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, and Bernadette Quercia

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: First Selectman Amy St. Onge

Members Not Present: Aileen Witkowski

Robert LaChance called the meeting to order at 2:00 PM.

Secretary's Reports:

- 1- **Donna Lynch moved and Anna Naum seconded the motion to accept the Secretary's minutes of the January 16, 2020 Regular Meeting.** There was no discussion. **The motion carried unanimously.**
- 2- **Donna Lynch moved and Bernadette Quercia seconded the motion to accept the Secretary's minutes of the January 23, 2020 Special Meeting.** There was no discussion. **The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Alison Boutaugh reviewed the Financial Report.
- 2- Alison Boutaugh explained that the virtual reality program she ordered with funds donated by the Friends of the Thompson Library was not compatible for the library's use without buying additional expensive equipment. The virtual reality equipment was returned and the donation will be refunded to the Friends,
- 3- **Donna Lynch moved and Anna Naum seconded the motion to accept the Financial Report.** There was no discussion. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh discussed the Director's Report.
- 2- **Anna Naum moved and Bernadette Quercia seconded the motion to accept the Director's Report.** There was no discussion. **The motion carried unanimously.**

Old Business:

- 1- Building and Grounds Updates:
 - a. Alison Boutaugh reviewed a list of building projects that will need attending to. The Board discussed prioritizing the list in order of urgency.

2- FY2020/21 Budget

- a. The Budget Presentation was discussed. Alison Boutaugh reviewed when budget workshops are scheduled.

New Business:

- 1- **Anna Naum moved and Bernadette Quercia seconded the motion to use the Trust Fund donation for the purchase of additional materials at a cost of up to \$300 for the Cricut Maker.** There was no discussion. **The motion carried unanimously.**
- 2- **Anna Naum moved and Donna Lynch seconded the motion to open an Executive Session at 3:20 PM.** There was no discussion. **The motion carried unanimously.**
 - a. Personnel matters were discussed. No action was taken at this time.
- 3- **Mary Fatsi moved and Anna Naum seconded the motion to close the Executive Session at 3:40 PM.** There was no further discussion. **The motion carried unanimously.**

Citizens' Comments:

- 1- Amy St. Onge asked the Board what the official name of the Library/Community Center should be called. Alison Boutaugh referred her to the website and look under *Policy*.

Trustees' Comments:

- 1- Donna Lynch asked Alison Boutaugh about state funding.
- 2- Bernadette Quercia asked Alison Boutaugh about security systems.
- 3-

Announcements: The next Regular Meeting will be held on Thursday, March 19, 2020 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:50 PM.



Linda Kaplan, Recording Secretary

LBT 2-19-2020