



Thompson Boards, Commissions, Committees, Staff and the General Public

PLEASE JOIN US FOR A FREE FREEDOM OF INFORMATION ACT WORKSHOP

Presented by Tom Hennick

Public Education Officer, Freedom of Information Commission

OVERVIEW

The workshop helps officials and staff understand their rights and obligations under the FOI Act. The workshop will feature a review of the basics of the Freedom of Information Act. Some topics are:

- Types of meetings
- Meeting notice requirements
- Filing of meeting minutes
- When to enter executive session
- Email & text availability
- Timelines for FOI requests
- Difference between “search” and “research”
- Q&A period for all of your questions

Tuesday, March 22, 2022 6:00-7:00 pm

**In Person at Thompson Town Hall
815 Riverside Drive, North Grosvenordale, CT**

**There is a 15 Person Minimum to hold this class
so please RSVP by calling 860-923-9561 or
e-mailing selectmensoffice@thompsonct.org
no later than 10 am on Monday, March 21, 2022**

Note: Please leave your name and phone number in case we need to reach you about any changes to this workshop.

Questions? Contact Marie C. Mongeau, Assistant to the Selectmen
860-923-9561