



815 Riverside Drive • Thompson, Connecticut

Recreation Commission Special Meeting Minutes  
Wednesday, May 27th, 2020; 6:30 PM  
Zoom Meeting

1. Call to order was by Recreation Director Lesley Munshower at 6:38pm
2. Roll call – Present: Chairman Steve Bordua, Lesley Munshower; Recreation Director, Cynthia Antos, Wayne Barber, Ashley Pomes; Recording Secretary, Renee Waldron entered the meeting at 6:51pm, Bob Monahan entered the meeting at 6:56pm  
Absent: Dianne Keefe, Thomas Jourdan, Robbie L'Heureux
3. Minutes review: April 22, 2020 – **Motion made by S. Bordua seconded by C. Antos to approve the minutes carried unanimously.**
4. Financial Reports
  - A. General Fund Budget Report – The general fund is currently at \$45,524, \$35,592 of that is in donations.
  - B. Miscellaneous Revolving Account Report – Purely Rec refunds have been issued, -\$77.44 is where the account is at now, there shouldn't be too much changes on that before the end of the fiscal year. There is still \$824 outstanding in Purely Rec that is in the process of being collected and \$1500 outstanding in Summer Camp.
  - C. Fund Balance – Project Graduation, Little League and Youth Soccer have all been paid out. Office and REC supplies have been ordered, bases for the baseball field have been ordered as well. A couple of things won't be spent down such as travel for director as well as a decrease in Recreation payroll as less hours are being worked right now. C. Antos asks if they will be doing anything for Project Graduation? L. Munshower states there probably will not be anything going on for this and if not, the money will be distributed among the grads.
5. Director's Report
  - A. General Report – Most events have been cancelled, suffragist sash making was moved to an online Zoom event and had 32 participants. Lieutenant Governor Susan Bysiewicz, Secretary of the State Denise Merrill, and State Senator Mae Flexer were all in attendance of this Zoom event.  
L. Munshower was in touch with Fox Tours who does most of the busing for scheduled trips, they are planning on closing for the remainder of the year. The Halloween event has been booked but still unsure of what event will be able to take place at that time of the year. There is an online hoop

class for adults and youth running right now as well as the suffragist events that are taking place. All of the summer concerts are still booked right now too.

- B. COVID Report – Currently the governor has stated that on June 20<sup>th</sup> there can be outside crowds of 50 with social distancing and then 4 weeks after that there can be outside crowds of 100. July concerts could be cancelled or pushed later in the year towards September. L. Munshower has been meeting bi-weekly with other REC directors in Woodstock, Putnam, Plainfield, Killingly, Pomfret and Brooklyn to discuss events. Putnam has cancelled their events for the summer as they draw large crowds. There is a question of how to control the numbers to 50-100 if outdoor events are able to take place. L. Munshower had a meeting with the superintendent of schools, the facility director, the head nurse and the athletics director to discuss the possibility of summer camp running at the school. She has emailed the guidelines for summer youth camp set by the Office of Early Childhood to them for review. The facility director will be sending an email with additional costs for cleaning if the camp was to run at the school. There is a meeting on June 8<sup>th</sup> for Board of Education, and this will be voted on then. L. Munshower will attend that meeting to answer any questions they may have. There will only need to be 5-7 staff members hired if camp is able to go on as there will only be 30 campers able to attend and transportation will have to be provided by parents. There was talk about the increase cost of cleaning for summer camp and if that could possibly be covered by FEMA. There are some backup activities being thought of in case camp is not able to go on.

6. New Business

- A. FY 21 Updated Budget – Some changes have been made to the budget, the additional part time summer staff position has been eliminated, money for travel has been lowered, less money for summer concert programs is required as they will be starting at a later date so there is less shows, also there will be no patriotic laser light show. The total budget was decreased by about \$5,400 which is about 6%. There was talk about once school goes back in fall the schedule may look very different, how could REC help with childcare if school is half days or every other day?

7. Old Business - None

8. Other from the Commission/Staff - C. Antos asks if anyone is able to attend the June 1<sup>st</sup> Board of Finance meeting, L. Munshower says yes, it is open for anyone to attend. R. Waldron spoke about the suffragist events that are going on and said what a great job L. Munshower is doing helping organize these events. B. Monahan asks if the school does not allow summer camp if there is a possibility of using the library as a location instead? L. Munshower says yes, the library is a possibility and she is also looking into St. Joes as a backup camp location. She also spoke about making some activity kits for kids to pickup to do at home if they are not able to attend camp. W. Barber is going to email L. Munshower the Little League guidelines for this season, there is potential for practices to start on June 20<sup>th</sup> and games to start in July but that is all tentative for now.

9. Correspondence - None

10. Citizens' Comments - None

11. Announcements:

Next Regular Meeting: Wednesday, June 24, 2020@ 6:30 PM

Location: Zoom

12. Adjourn – The meeting was adjourned by L. Munshower at 7:35pm.

**<< See below for link to the recorded Zoom meeting >>**

Topic: Recreation Commission

Date: May 27, 2020 06:16 PM Eastern Time (US and Canada)

Share recording with viewers:

[https://us02web.zoom.us/rec/share/5cBpf4C3sWZIR6\\_T0kTeapN\\_N9jHeaa8hyQb\\_fYOmkiWS28AAW4IE2MuDBXPJCjs](https://us02web.zoom.us/rec/share/5cBpf4C3sWZIR6_T0kTeapN_N9jHeaa8hyQb_fYOmkiWS28AAW4IE2MuDBXPJCjs)

Password: 8m.=@Onw

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