



# TOWN OF THOMPSON

## Recreation Commission

815 Riverside Drive  
P.O. Box 899  
North Grosvenordale, CT 06255  
Phone: 860-923-9440  
E-MAIL: [recreationdirector@thompsonct.org](mailto:recreationdirector@thompsonct.org)  
[www.thompsonrec.org](http://www.thompsonrec.org)

### Recreation Commission Special Meeting Minutes July 27, 2022 6:30pm via Zoom

#### View the Zoom Recording

<https://us02web.zoom.us/j/84451234567>

Passcode: j32Fk5c.

1. Call to order/Record -The meeting was called to order by B. Lievense (Recreation Director) at 6:33pm.
2. Roll Call -Brian Lievense (Recreation Director), Renee Waldron (Chair), Cynthia Antos, Dave Clark, Robbie L'Heureux, Donna Poitras, Wayne Barber, Heather Gauthier (Recording Secretary); Ashley Lewis  
Absent:
3. Minutes Review  
June 29th special meeting minutes were reviewed. Corrections noted below by C.Antos
  1. Roll Call. Question regarding should minutes be formal names. Dave Clark was appointed as Dave Clark.
  2. Page 1, #3. "spelt" should be "spelled"
  3. Page 1, #4. under Fund Balance. "steams should be "streams"
  4. Page 1 #4 C. "aid" should be "aide"
  5. Page 1 #4 C. "Livense should be "Lievense"
  6. Page 2 #5 B, Multiple locations. "American foodie festivals" is a company and should be capitalized.
  7. Page 2 #5 B, Multiple locations. "venders" should be "vendors"
  8. Page 2 #5 B. porta potties should be hyphenated.
  9. Page 2 Directors Report #6 B. "venders" should be "vendors"
  10. Page 2 Directors Report #6 D. "station night club" was a business and should be capitalized
  11. Page 2 Directors Report #6 E. No apostrophe is needed on "Thursday's"
  12. Page 3 #7 A. "Lievense should be "Lievense"
  13. Page 3 #7 B. Stem should be capitalized "STEM"
  14. Page 3 #12. The next meeting should have read July 27th**\*\*C. Antos made motion to accept the minutes with the corrections above; seconded by D. Clark.  
Motion passed 6-0-0.**
4. Financial Reports (given by Director B. Lievense)
  - A. General Fund Budget Report - Fiscal year has ended. The 2022 budget should close just under 99%, B. Lievense will be meeting with the new finance director in early August. For the current budget we have used about 6%.
  - B. Fund Balance - Balance is at \$49,149 with \$3,000 encumbered for the work at the park gazebo and up to \$10,000 allocated to work at the basketball/pickleball court.
  - C. Miscellaneous Revolving Account Report - Current balance about \$57,243. (R. Waldron) Revenue and expenses that are for next fiscal year programs need to be moved over; this process happens when the budget is closed out with the finance director. The commission should review the report from the previous year to see how the programs performed.
5. New Business
  1. Town Park Update/Status Update  
B. Lievense, C. Antos, and R. Waldron toured the town parks. Some playgrounds needed mulch, painting, mats under swings and general maintenance. The Wilsonville Park had some roots coming up and general maintenance. The spreadsheet will be updated with issues that were discovered and provided to the commission for review at the next meeting. Past liability companies had formal playground assessment representatives; B. Lievense will inquire to see if this is offered with the new policy.

5. Director's Report (given by B. Lievense)

- A. Purely Recreation - The program has opened registrations for the coming school year. The 2021-2022 school year had 20-25 registrations in am & pm, this year's goal is to surpass the previous years registrations. B. Lievense is reaching out to previous teachers and summer camp counselors to fill staff positions. Summer camp ends August 19<sup>th</sup> and school starts August 24<sup>th</sup>.
- B. Special Events
  - Summer Concerts. Last Saturday's concert was moved to August 20<sup>th</sup> due to the heat featuring the East Woodstock Cornet Band. There is a concert featuring country band "Stomp and Holler" on August 6<sup>th</sup>. Concert held a few weeks ago by Hang 5 was well attended.
  - Town-Wide Yard Sale. Coming up this weekend. Maps will be on sale Saturday morning. There are about 50 residences on the map and about 16 registrations for space on the town common. Maps will be on sale Saturday morning at the library and the common.
  - American Foodie Festival - September 10<sup>th</sup>. No formal contract has been provided; their certificate of insurance will be provided for the town attorney to review. The agreement is for Thompson to receive 80% of vendor fees that are collected. Registrations will be done through their website. (R. Waldron) asked about the contract or agreement which was clarified by B. Lievense.
  - Community Day. October 1<sup>st</sup>. The first planning meeting was held. Vendor registration is open with (8) registrations currently received. Band and (3) food trucks have been secured for the event. Thompson Volunteer of the Year committee is taking applications. Dave Clark has offered to MC the event. Sound equipment is needed for the speakers. Rain date is Saturday October 8<sup>th</sup>.
  - Halloween Laser Light Show. Prismatic Magic has been secured to do two shows on Thursday, October 27<sup>th</sup>. Depending on the building occupancy requirements in October it could be decided to do only one show. Advertising for the program will be for Thompson Residents only and should be released soon. (R. Waldron) Did we participate in the Thompson Speedway event? (B. Lievense) We did last year; we may participate again in the Drive Through Trick-r-Treating at the Speedway.
- C. Adult Program
  - Yoga. New session just started and has 6 registrations. The next session will be in the fall.
  - Tai Chi. There are 14 registrations and are about halfway through the current session. A new session will start in the fall.
  - Litter League/Spring Clean Up. Mailings for solicitation of teams were sent out. The program is geared to have competitive trash clean up with groups of about 10 people. The program will run October through November with scorekeeping being done once a month at the transfer station; prizes will be awarded at the end of the collection period. Grants were received to fund this program; \$1500 from local business and \$500 from TLGV. Dave Laabs from the Airbrush Shack will be donating the t-shirts for the teams.
- D. Senior Programs
  - Senior Discussion/Lecture. Ongoing with good attendance. The July lecture was combined with the Summer Spectacular program which included lunch and special events. Presentations are scheduled through December and are completely free. Discussion held about providing an entertainment one month in lieu of a presentation.
  - Senior Craft. Ongoing 2<sup>nd</sup> Tuesday of the month. There are about 10 crafters.
  - Line Dancing. Brief summer break, new session to start in the fall.
  - Strength and Balance. New program to start in the fall.
- E. Youth Programs
  - Adventure Camp. Participation is about 75 across the entire program, which averages about 40 kids per day. Special adventures include weekly trips to Quaddick State Park (weather permitting) and enrichment programs.
  - EPIC Soccer Camp. One clinic was in June with 27 registrations. The second clinic will be starting on August 1<sup>st</sup>, and has 25 registrations.
  - Basketball Camp. This program was very successful with 85 kids and was coached by Don Cushing.
  - Explore the Trail Camp. The camp wrapped up last week. The camp ran for 2 weeks; 11 kids attended week 1 and 12 kids attended week 2. Trips included going to Woodstock Orchards, Roseland Cottage, Wolf Den Hiking, Tri-State Mile Marker, and many other locations. There was some great feedback from the kids.

7. Old Business.

REC Meeting 07/27/2022

- A. Pickleball/Basketball Courts. The project is moving forward. First Selectman, Amy St. Onge, is using some of the DPW budget to get the project completed. Superior Paving is expecting to start in mid-September. The paving needs to dry for 6 months before any sealcoating. Sealcoating is estimated to start in the Spring. The estimated completion date is May 2023. (W. Barber) Will the line striping happen after the sealcoating? (B. Lievense) The sealcoating and line striping is in phase 2. It is expected to take 4 days.
- B. Aide to the Recreation Director. **C. Antos made a motion to add the Aide to the Recreation Director to the agenda. D. Clark seconded the motion. Motion passes 6-0-0.** There has been (6) applications for the position with the closure date of this Friday with interviewing beginning next week if everyone is available. The start date of the position is the week of August 22<sup>nd</sup>.

8. Other comments from the commission.

- C. Antos. Governor is opening funding for state recreation. Quaddick Lake picnic tables should be replaced under the state portion of the grant (this should be applied for under DEEP).
- R. Waldron. I can inquire to Amy (St. Onge, First Selectmen) to see if the commission and the town are able to send a joint letter to Quaddick about the conditions of the park. I appreciate everyone for coming into the meeting.

9. Correspondence. No correspondence.

10. Citizen's Comments.

- Ashley Lewis. I have some interest in the commission. R. Waldron provided instruction on how to join the commission.

11. Announcements. No announcements.

12. Next Meeting: Wednesday, August 24, 2022 @ 6:30 PM by zoom.

13. Adjourn. **The meeting was adjourned at 7:36 pm.**

Respectfully Submitted 8/10/2022

Heather Gauthier

Recording Secretary

*These minutes have not yet been approved by the Recreation Commission. Please refer to next month's meeting minutes for approval of and/or amendments to these minutes.*