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PLANNING AND ZONING COMMISSION

Minutes – Special Meeting Monday, July 30, 2018 7:00 PM TEEG Building, 15 Thatcher Rd, Program Space Room

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1. Call to Order, Roll Call and Seating of Alternates:

The meeting was called to order by Vice Chair Randy Blackmer Jr. at 7:00 PM

Roll Call: Vice-Chair Randy Blackmer Jr.

Secretary John Rice

Charlene Langlois

Alvan Hill

Missy Desrochers

Bill Cacciapouti

Robert Werge, Sr.

Absent: Chair Joseph Parodi, John B. Lenky, Christopher Nelson, Mike Krogul, Tyra Penn-Gesek

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Alternates Seated: Bill Cacciapouti for Joseph Parodi; Alvan Hill for Christopher

Nelson; (see below @ 7:08 Tyra Penn-Gesek for John B. Lenky)

Staff Present: Cynthia Dunne, Zoning Enforcement Officer and Diane Minarik, Recording Secretary

- 2. Public Hearing: None
- 3. Discuss Public Hearing and Possible Action: N/A
- 4. Approve minutes:
 - a. June 25, 2018 PZC Regular Meeting
 John Rice suggested, on Item 3, moving the vote of the first motion before the second motion and vote, a discussion ensued.

7:04 Mike Krogul entered the meeting.

John Rice moved and Bill Cacciapouti seconded the motion to approve the 6/25/18 minutes with this change to make it clearer.

Mike Krogul & Robert Werge, Sr. abstained, they did not attend the meeting. **The motion carried**.

- 5. Applications received:
 - a. Application #18-14: Richard Shields Brotbak, applicant, and Nancy L Shields, owner, of property at 622 Fabyan Rd, Map 17, Block 81, Lot 42, Zone R-40, Subdivision of 4-lots on 16 acres.

7:08 Tyra Penn-Gesek entered the meeting and was seated for John B. Lenky.

Missy Desrochers moved and John Rice seconded the motion to schedule application 18-14 for a public hearing at the next PZC meeting on August 24, 2018 The motion carried unanimously.

MUNICIPAL BUILDING

815 RIVERSIDE DRIVE · NO. GROSVENORDALE, CONNECTICUT06255 TELEPHONE (860) 923-9475 ·FAX (860) 923-9897

- 6. Applications received after agenda posted: None
- 7. Citizens Comments: None
- 8. Reports of Officers and Staff:
 - a. Budget Report None
 - b. Director of Planning and Development Report None
 - c. ZEO Report no questions for ZEO

9. Correspondence:

- a. Minutes: Zoning Board of Appeals July 9, 2018
- b. Received 6/22/18 Douglas Planning Board P.H. Notice to construct 5,146 sq. ft. convenience store & office space
- c. Received 6/22/18 Douglas Planning Board P.H. Notice for Earth Removal Special Permit
- d. Received 6/22/18 Douglas Planning Board P.H. Notice for Accessory Apartment Special Permit
- e. Received 6/22/18 Burrillville Town Council & Planning Board Joint P.H. on Proposed Comprehensive Plan Adoption
- f. Received 6/22/18 Connecticut Water's Notification Form required within 7 days of appl. date for all P&Z applications within a public water supply aquifer or watershed area.
- g. Received 6/15/18 Webster Planning Board P.H. Notice on development of a 5.0MW-AC solar electric generating facility
- h. Received 7/3/18 Thank you card from Robin Paquette.
- i. Received 7/12/18 Memo from IWC re: Nancy Shields Property, 622 Fabyan Rd
- j. Received 7/13/18 Letter from IWC re: Rudzinski property on Rich Rd
- k. Received 7/20/18 Letter from Conservation Commission re: Nancy Shields Property, 622 Fabyan Rd

10. Signing of Mylars:

a. Lavallee's Lillian Ave & June Ave Re-subdivision – John Rice asked the ZEO if the Mylar is in order and being so

John Rice moved and Missy Desrochers seconded the motion to approve Vice Chair Blackmer to sign the Mylar.

The motion carried unanimously.

11. Old Business:

a. Inactive Gravel Operation @ 240 Brickyard Rd. – ZEO could not find any recorded documentation of the 2008 gravel operation renewal; the site is a mess; there is a bond in place for \$6,043.00.

John Rice moved and Mike Krogul seconded the motion to have the ZEO send a letter to the applicants of the gravel permit giving a deadline to contact ZEO with their intensions or the bond will be used.

The motion carried unanimously.

12. New Business:

a. Commission Vacancy -

John Rice moved and Mike Krogul seconded the motion to move William Cacciapouti from an Alternate to a Commissioner to fill Charles Paquette's Term. The motion carried unanimously.

Notify Selectmen to appoint a new alternate.

b. PZC #18-10: 650 Associates, LLC Gravel Operation, modification of application - to put a weight station and trailer on the site. ZEO told applicant they need to pull a building permit for the weight station and submit, to this Commission, modified plans including weight station and trailer. Applicant also requested permission to work on-site on Saturdays. ZEO stated the operation is very clean.

John Rice moved and Mike Krogul seconded the motion to approve PZC application #18-10 modification of weight station & trailer on site and approval to work on Saturdays but no processing allowed; on-site trailer needs yearly renewal.

The motion carried unanimously.

- 13. Commissioners' Comments: None
- 14. Next Meeting: Monday August 27, 2018 @ 7:00 PM in the Merrill Seney Room, Town Hall.
- 15. Adjournment:

Missy Desrochers moved and Tyra Penn-Gesek seconded the motion to adjourn. The motion carried unanimously

Vice Chair Blackmer Jr. adjourned the meeting at 7:25 PM.

Respectfully Submitted,

Diane Minarik

Diane Minarik Recording Secretary