

MSRAC Brownfield Area-wide Revitalization (BAR) Grant Sub-committee
Friday, January 11, 2019
Thompson Town Hall, Seney Room
Minutes

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TOWN OF THOMPSON, CT.
2019 JAN 16 A 11:19
Linda Paradise
ASST. TOWN CLERK

1. Call to Order

Janet Blanchette called the meeting to order at 9:22 a.m.

Present: Norma O'Leary, Steve Lewis, Ken Beausoleil

Absent: Bernie Davis, JoAnn Hall

Recording Secretary: Marie C. Mongeau

Members of the public: John Rice, Charlene Langlois

2. Approval of Minutes

a. December 14, 2018 Regular Meeting

Motion by Norma O'Leary to accept the minutes of the Dec. 14, 2018 meeting, seconded by Steve Lewis. **Motion passed unanimously**

Motion by Norma O'Leary to add Agenda Item 2. b. Add Members to the BAR Grant Sub-Committee, seconded by Steve Lewis. **Motion passed unanimously**

b. Add Members to BAR Grant Sub-committee

Motion by Steve Lewis to accept Charlene Langlois as a member of the BAR Grant Sub-committee, seconded by Norma O'Leary. **Motion passed unanimously**

3. Correspondence

- a. Recording Secretary – Use Grant Funds: Grant funds may be available for this; however, at this time, and possibly until a Director of Planning Development is hired, the Selectmen's Office staff will cover the meetings for minutes
- b. 12/31/18 CME BAR Grant Status Update – Janet gave an update
- c. 1/17/19 CME Proposal – BAR Grant Scope of Services – CME proved a contract for us. It was noted that CME was given copy of the UCONN studies so efforts are not duplicated.
- d. 1/8/19 – J. Blanchette e-mailed comments on scope – The scope of services was discussed. Please review and send your comments and questions to Janet and she'll forward them to CME. It was noted that this grant covers specific areas centered on brownfields: Rte 12, Rte 200, Rte 131 Intersection. This includes traffic/pedestrian/parking study.
- e. Other – Branding Committee and NECCOG will work together so everyone is in agreement.

4. Citizen Comments – John Rice asked a question about the scope of the grant; it was explained that it is just for development.

5. Committee Business

- a. Review CME Scope and Budget estimate – covered under correspondence
- b. Review new town website – content can be added; please take a look at it.
- c. BAR Grant Update task updates
 - i. 915 Riverside Drive was discussed; mowing will be happening

- c. ii. Traffic/parking/pedestrian study – covered under correspondence
- iii. Zoning Regulations Revision – If complete Zoning regulations revision won't be available within the grant period, we need to look at putting forward zoning for just this project. Ken Beausoleil shared that the revisions are progressing and that the hope is to have a public hearing in early summer 2019. Draft revised Zoning Regulations were given to the BAR Grant Sub-committee members. These are confidential until the finalized.
- iv. **Motion** by Steve Lewis, seconded by Norma O'Leary, to authorize CME to make edits to the relevant pages on the Town website after review by the BAR Grant Sub-committee Chairperson
Motion passed unanimously.

6. Member Comments:

- New website – Comments that it's great product and easy to maintain
- CME will be coming to Feb. 2019 meeting.
- Matching funding is required for this project. John Gumpert has stated his company will cover this. It was re-iterated that the Town is fully on board with the project; we keep him updated on the progress and keep lines of communication open.
- CME has a consultant working with John Gumpert so everything will mesh.

7 . Meeting Adjourned by Janet Blanchette at 10:05 a.m.