



Town of Thompson  
Inland Wetlands Commission  
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*Linda Paradise*  
TOWN CLERK/Asst.

**MINUTES – REGULAR MEETING**  
**INLAND WETLANDS COMMISSION**  
**TUESDAY, DECEMBER 12, 2017 7:00 PM**  
**MERRILL SENEY COMMUNITY ROOM - TOWN HALL**

A) Call to Order & Roll Call:

**Meeting was called to order by Chair Jarrett Thomas at 7:07 PM.**

**Roll Call:** Commissioner & Chair Jarrett Thomas, Commissioner Charles Obert, Commissioner Victoria Szamocki, Commissioner Jasmin Berti, Wetlands Agent Marla Butts and Recording Secretary Diane Minarik.

**Absent:** Commissioner & Vice Chair Fran Morano, Commissioner Diane Chapin, and Commissioner Anastasia Kapitulik

**Others Present:** Janet Blanchette

B) Action on Minutes of Previous Meeting: A copy of the minutes listed below were available for review. Chair Thomas asked if there were any corrections and being none:

a) **Minutes of the 11/14/17 regular meeting was accepted as written.**

C) Citizen's Comments Pertaining to Agenda Items: None

D) Applications:

a) Old Applications: None

b) New Applications:

- 1) **WAA17037** Lavallee Construction LLC, Donovan Dr., Assessor's Map 3, Block 80, Lot formerly 2, construction of Donovan Drive and Patriots Drive with associated drainage system, cross culvert and storm water discharges in Wetlands, Watercourses and Upland review areas for a 31-Lot subdivision, which was previously approved by conceptual Subdivision Application. Sub #0709-01 approved 10/9/07. Note road construction was previously approved by Permit #07-09-01, which expired on 10/9/16. Received by Wetlands Office 12/4/17, statutory receipt date 12/12/17. Ms. Butts handed out a report from Washburn Wetlands Consulting LLC dated 8/28/07. Janet Blanchette of J&D Civil Engineers was present to explain the project and answer questions. She was the original design engineer in 2007, is representing Lavallee Construction who has a Purchase and Sales Agreement on this subdivision and would like to renew the approvals and hopefully start a 5 – 6 year project in the spring. Ms. Butts and Ms. Blanchette walked the property and took photos which was presented via slideshow to the Commission, 33% of the property is proposed for open space and there are no major changes proposed from the original plans

**Motion to approve WAA17037 as read was made by Commissioner Berti.**

**Seconded by Commissioner Obert. Motion passed unanimously.**

c) Applications Received After Agenda was Published: None

E) Permit Extensions / Changes: None

F) Active Violations & Pending Enforcement Actions:

- a) **IWA14019** Norman Rudzinski, 0 Labby Road, Assessor's Map 95, Block 27, Lot 17, excavating/gravel mining in upland review area, submitted on 8/8/14, receipt date 8/12/14, inspection in June 2017 found inadequate sediment controls and grading activity in the upland review area beyond what is shown on the approved plan, Ms. Butts still has no

access to do inspection and asked First Selectmen again today for access, he will talk to highway guys.

- b) **VIOL17017** Linden O'Leary, President of Quaddick Mountain Resorts Inc., Assessor's Map 143, Block 16, Lots 17, 17AK, 17AL, 17AM & 17AN, violation issued 5/8/17 permit needs to be pulled for work in the upland review area next to Quaddick Reservoir, the second 90-day extension expired 11/21/17, Ms. Butts spoke to Mr. O'Leary on the phone before 11/21/17, he was asking for assistance, Ms. Butts told him to send a letter in stating exactly what his intentions are, since this is totally in the upland review area and they have been taking care of any erosional problems he thought what's the rush, she reiterated he must send something in. Since nothing has been received there are a few enforcement options. The Commission directed Ms. Butts to send out a reminder letter stating they will be pursuing further action if he doesn't respond by 1/9/18.
- c) **Complaint 16-04** Urgel & Fahey Lapierre, 0 & 533 Brandy Hill Rd, Assessor's Map 143, Block 17, Lot 7 & 7-7, drainage problems related to activities at 533 Brandy Hill Rd, Ms. Butts stated they needed to restore the open swell by 12/3/17 but hasn't been out to inspect yet but will by next meeting.

G) Other Business:

- a) Approved 2018 Meeting Schedule, Ms. Butts will notify Town Clerk of typo error on Octobers date, should be the **9th**, not the 10th.

H) Reports:

- a) Budget & Expenditures: Wetlands Budget for Fiscal Year 2017–2018 (Results of Fiscal Reporting 7/1/17 – 11/30/17) the Town budget was passed 11/30/17, Commissioner Obert stated there is no expenditures yet.

b) Wetlands Agent Report:

Updates:

- **Status of Court Appeal on Application IWA15029**, River Junction Estates, LLC – The Court has approved a continuance of the previously scheduled court trial date from 12/14/17 to 2/1/18.
- **ECCD FY17-18** Contributory Support of \$1,000 will be processed next week.
- **MS4 Annual Report** – Ms. Butts will be helping the Selectman's Office draft the Town's first annual report under the new MS4 permit since the Town has no Public Works Director.

Inspections/Follow-Up Actions:

- **IWA17001-** Madison Avenue Investments, LLC. – Ms. Butts received information that the eastern portions of Madison Avenue has been paved but the western portion that approaches Thompson Road is still being excavated. Some of the asphalt batch plants are already closed for the winter, she will be in contact with Mr. Meehan for a follow-up inspection and to advise him regarding erosion and sediment controls he needs to put in place for winter shutdown which will depend upon site conditions.
- **316 County Home Rd** - John Carpenter property – On 12/5/17 Ms. Butts photo documented the conditions at 316 County Home Rd as a follow up to her 9/7/17 letter to the new property owner, Mr. Carpenter, regarding grading next to a watercourse that runs parallel to County Home Road. She had previously found the site mulched, there was no grass growth nor was there any evidence of erosion or recent grading.

Wetlands Agent Approvals: None

Building Permits Reviewed: There was 1 building permit reviewed – (1) 125 New Road.

Miscellaneous:

- Records Disposal Request Submitted to Connecticut State Library – On 11/6/17 the Connecticut State Library received the records disposal request Ms. Butts mailed to them on 11/2/17. Based on past experience she expects to receive approval for the authorization sometime in January 2018.
- Records Management Initiative - Ms. Butts has been data entering information on pre-1990 files into an Excel spreadsheet to facilitate the disposal of unnecessary document to free up file space. These files were authorized to be destroyed by the Connecticut State Library in 2012. In 2014 she began an initiative to inventory and catalog the pre-1990 files with the assistance of then Recording Secretary Patty Lacasse. These files took up 5 file drawers and were stored by name only including applications, violations and miscellaneous information – some had application numbers some did not. The initial inventory separated applications from violations and miscellaneous documents. Violations were set aside and miscellaneous documents either destroyed or forwarded to the Building Office for storage. This inventory was completed in 2015 but Patty was unable to complete the data entry and cataloging. Once Ms. Butts completes the cataloging of application files it is her intention to cull the pre-1990 files this winter keeping any maps with wetlands delineations or other critical information which may be of value in the future. Some of these documents may be placed in the Building Office files so that a separate file is not maintained in the wetlands office. Before this is done Ms. Butts will confirm with the Commission her proposed protocols for document maintenance or destruction. After this work is completed she plans to review the post-1990 file cataloging and maintenance to see what inventory work is needed before destroying any document already authorized for destruction. The current disposal authorization includes applications through 12/31/00.

Purchase Requisitions Status: Paid \$58.80 to Stonebridge Press for legal notices.

I) Correspondence:

- The Habitat, Fall 2017

J) Signing of Mylars: None

K) Comments by Commissioners: Merry Christmas and Happy New Year

L) Adjournment: **Chair Thomas called to adjourn the meeting at 8:22 PM.**

**Motion to adjourn was made by Commissioner Obert. Seconded by Commissioner Szamocki. Motion passed unanimously.**

Respectfully Submitted,



Diane Minarik

Recording Secretary

12-12-2017 Minutes IWC Regular Meeting