

INVITATION TO BID – Bus Transportation for Thompson Summer Camp 2021

The Town of Thompson is seeking bids for School Bus Transportation for Thompson Recreation Summer Camp 2021.

SCOPE OF SERVICES for 2021:

Camp runs for eight weeks, from June 21 to August 13, 2021, excluding July 5, 2021. One school bus is needed four days a week (Monday, Tuesday, Thursday, Friday) to provide transportation for up to 60 students for a morning and afternoon route with group stops (details below). Camp provides a bus monitor for supervision during route. The driver and bus must remain on location at camp (Quaddick State Park) throughout the camp day. School buses will be stored at the Town's Highway Department. Gas will be provided by the Town so this cost should be deducted from the bid.

BIDS:

Please provide a detailed breakdown of all charges. Bid information shall include:

1. The cost of the driver and one school bus rental for up to 60 students/staff for four days/week (Monday, Tuesday, Thursday, Friday) for eight weeks from June 21, 2021 - August 13, 2021, excluding Monday July 5, 2021.
2. Bus Route Morning – 14.4 miles – estimated 27 driving minutes
 - 8:30am - Thompson Public Library – 934 Riverside Dr North Grosvenordale, CT
 - Wilsonville Playground – Corner of Wilsonville & Wagher Rd, Thompson CT
 - Thompson Congregational Church - 347 Thompson Rd, Thompson CT
 - Thompson Speedway – 205 E. Thompson Rd, Thompson CT
 - Quaddick State Park – 818 Quaddick Town Farm Rd Thompson, CT
3. Bus Route Afternoon - 14.4 miles – estimated 27 driving minutes
 - 4:00 pm – Quaddick State Park – 818 Quaddick Town Farm Rd Thompson, CT
 - Thompson Speedway – 205 E. Thompson Rd, Thompson CT
 - Thompson Congregational Church - 347 Thompson Rd, Thompson CT
 - Wilsonville Playground – Corner of Wilsonville & Wagher Rd, Thompson CT
 - Thompson Public Library - 934 Riverside Dr North Grosvenordale, CT
4. The cost for bus and driver to remain at Quaddick State Park from 9:00am – 4:00pm each day, to be available for emergency (weather) evacuation from Park.
5. The cost for bus and driver to travel from Quaddick State Park (818 Quaddick Town Farm Rd Thompson, CT) to Thompson Public Schools (785 Riverside Dr North Grosvenordale, CT) in the event of an emergency evacuation. Total 8.1 miles
6. Proof of Insurance must be provided with the bid materials. See addendum #1

Bids may include a proposal for a one year, two year and three year contract. Each year camp runs for either seven or eight weeks so multi-year bids should include both of these time frames.

SEALED BID – BUS TRANSPORTATION FOR SUMMER CAMP SERVICE must appear on the outside of the bid package envelope. Sealed bids must be received by the First Selectman's Office, Town of Thompson Town Hall, P.O. Box 899, 815 Riverside Dr., North Grosvenordale, CT 06255-0899 no later than 2:00 pm, Monday March 1, 2021. All requested information must be included. Faxed and e-mailed bids will not be accepted. Submissions received after the deadline will not be considered.

Bids will be clocked in upon receipt, publicly opened and read aloud at the March 2, 2021 meeting of the Board of Selectmen at 7:00 pm on zoom. Bids will be reviewed and discussed at the March 10, 2021 Recreation Commission Meeting. A decision will announced at the Board of Selectmen meeting at a later date.

The Town of Thompson reserves the right to reject any and all proposals, or any part thereof, and to waive any informality in the process to serve the best interests of the Town of Thompson. The Town reserves the right, either before or after the opening of proposals, to ask any proposer to clarify its proposal or to submit additional information that the Town, in its sole discretion, deems desirable.

Prices must be firm for a period of one hundred and twenty (120) days following the bid opening. Bid withdrawal may be made only with the consent of the Town of Thompson.

The company with the awarded bid must provide Thompson Recreation with copies of bus drivers' certifications and license.

A bid will only be awarded if Quaddick State Park grants permission for the Recreation Department to hold a summer camp program.

Any questions should be directed, via e-mail only, to Amy St. Onge, First Selectmen at selectmensoffice@thompsonct.org

1-19-2021