

Thompson Building Committee

Meeting Minutes

Wednesday, May 10, 2023

In attendance: Absent:
John Rice Brian Santos
David Poplawski Frank Langlois
William Witkowski Justin Yong
Thomas Angelo

Also in attendance: Melinda Smith, Amy St. Onge, William Steglitz, Linda Jarmolowicz
From Silver, Petrucelli & Associates – Amanda Cleveland, Michelle Miller

I. **Call to Order**

Chairman John Rice called the meeting to order at 6:17pm.

II. **Roll Call**

All members in attendance except Frank Langlois, Justin Yong, and Brian Santos.

III. **Approval of Minutes**

Motion by William Witkowski, seconded by David Poplawski, to approve the minutes of the April 25, 2023, Special Meeting as presented.

Motion – Passes. Unanimous.

IV. **Approval of Invoices**

- a. Invoice #23-358 Silver, Petrucelli & Associates \$ 995.00

Motion by William Witkowski, seconded by Thomas Angelo, to approve invoice #23-358 from Silver, Petrucelli & Associates in the amount of \$ 995.00.

Motion – Passes. Unanimous.

- b. Invoice #23-423 Silver, Petrucelli & Associates \$6,753.00

Tabled to next month.

- c. Invoice #83751 Environmental Services, Inc. \$ 705.00

Motion by William Witkowski, seconded by Thomas Angelo, to approve invoice #83751 from Environmental Services in the amount of \$ 705.00.

Motion – Passes. Unanimous.

V. **Approval of Invoices After Agenda Posted**

None.

VI. **HVAC Project**

William Witkowski stated that nothing will happen with this project until August of this year.

VII. **Track Project Discussion**

John Rice stated that the intention is to go back out to bid in August 2023. Bill Birch stated that a new process may come out in October, so it is suggested to wait to go out to bid until new materials are prices out. This will be discussed at the next meeting.

VIII. Salt Facility/Safety Complex Update

Amy St. Onge stated that the project is out of budget. Michelle Miller from SP&A to perform a feasibility study on the potential location for the Safety Complex on 459 Thompson Road. Discussion was held on the location of the Safety Complex (mill across from library or old Jim's hardware). Amy St. Onge will move forward with the engineers going on site at 459 Thompson Road. Michelle Miller will price the project out for next month.

Motion by Thomas Angelo, seconded by David Poplawski, to allow Silver, Petrucelli, & Associates to pursue the feasibility study on 459 Thompson Road, with a clause that if the monthly lease amount comes out to be more than \$2,500, the project comes back to the committee.

Motion – Passes. Unanimous.

IX. Security Project Discussion (Executive Session)

Motion by William Witkowski, seconded by David Poplawski, to enter into Executive Session at 6:58pm.

Chairman Rice invited Melinda Smith, Amy St. Onge, William Steglitz, and representatives from Silver, Petrucelli & Associates into Executive Session.

Out of Executive Session at 7:17pm.

Action as a result of Executive Session:

Motion by William Witkowski, seconded by Thomas Angelo, to move forward with the security bid, have Silver, Petrucelli & Associates to complete the bid documents on all the doors in "A", and further discussion about how many level "B" doors to include as an add alternates only.

Motion – Passes. Unanimous.

X. Review of Financial Summary of Current Projects

William Steglitz provided a Building Committee Financial Report dated May 10, 2023.

XI. Correspondence

Justin Yong submitted a letter of resignation from the Building Committee.

XII. New Business

a. Bill Birch - Electric Contract (December)

Bill Birch stated that the town and school have electric contracts that are expiring on December 1st. Solar field or not, we must go out for new contracts anyways, hoping to negotiate a contract that allows us to reduce the capacity should the solar project move forward. Discussion was held.

XIII. Other business deemed pertinent to the Committee

None.

XIV. Adjournment

Motion by William Witkowski, seconded by David Poplawski, to adjourn the meeting at 7:38pm.

Motion – Passes. Unanimous.

Minutes submitted by: Danielle M. Pederson, Recording Secretary