

# Thompson Building Committee

## Meeting Minutes

December 14, 2022

In attendance:           Absent:  
John Rice               Justin Yong  
Brian Santos           Frank Langlois  
David Poplawski  
William Witkowski  
Thomas Angelo

Also in attendance: Melinda Smith, William Birch, William Steglitz, Linda Jarmolowicz, Amy St. Onge

From H. F. Lenz: Scott Kraynak

From Silver, Petrucelli, and Associates: Amanda Cleveland, Michelle Miller

From J & D Engineering: Janet Blanchette

### I. Call to Order

Chairman John Rice called the meeting to order at 6:05pm.

### II. Roll Call

All members in attendance except Justin Yong and Frank Langlois.

### III. Approval of Minutes

#### a. Regular Meeting – November 9, 2022

**Motion** by William Witkowski, seconded by Brian Santos, to approve the minutes of the November 9, 2022 regular meeting as presented.

**Motion – Passes. Unanimous.**

#### b. Special Meeting – November 16, 2022

**Motion** by Thomas Angelo, seconded by Brian Santos, to approve the minutes of the November 16, 2022 special meeting as presented.

**Motion – Passes. Unanimous.**

### IV. HVAC Progress Report/Action

William Birch stated that the grant application was submitted on November 30<sup>th</sup>. There are 129 applications for this grant. Brian Santos asked if they are moving forward with H.F. Lenz for the next phase, or wait for the state? Bill Birch stated that he BOE has \$92,000 for H.F. Lenz, not sure how much committed for at this point. The Building Committee only approved the first phase. Scott Kraynak stated that H.F. Lenz has a contract for the entire design phase and construction, but as a committee, they have only given them direction through the schematic design phase. Discussion was held.

### V. Funding/Bonding – Referendum

In preparation of the public hearing, the committee review an advertisement that will let the town know what the referendum is about, and a handout from H.F. Lenz will be available that also discusses the project. Brian Santos will work with the town planner to get the ad out. Discussion was held.

Amy St. Onge stated that a town meeting will be held on January 18, 2023, at the school auditorium to discuss the project with the residents. The town referendum will be set for January 31<sup>st</sup>.

**VI. Salt/EMS Facility Update**

Amanda Cleveland and Michelle Miller from Silver, Petrucelli & Associates would like to have a startup meeting regarding the feasibility portion, and Janet Blanchette stated the survey portion for the existing condition plan has been completed. The PDF's have been forwarded to everyone. A start-up meeting will be scheduled soon with the group and the DPW director within the first two weeks of January.

**VII. TMHS Track Update**

Amy St. Onge stated that she has the track in the same bonding pool with the security doors, and she is waiting for numbers to put into the referendum. Discussion was held. The previously discussed referendum may include information for the track.

**VIII. Approve Invoices**

- a. H.F. Lenz – Invoice #40927      \$ 5,625.00
- b. H. F. Lenz – Invoice #41268      \$19,687.50

**Motion** by Thomas Angelo, seconded by Brian Santos, to pay invoice #40927 in the amount of \$5,625.00 from H.F. Lenz, and that is a carryover invoice, and we only pay one invoice at this time until we have a running total summary.

**Motion – Passes. Unanimous.**

**IX. Approve Invoices After Agenda Posted**

None.

**X. Review of Financial Summary of Current Projects**

William Steglitz provided the committee with a financial summary for the school roof, track, Tighe & Bond study, oil spill, and underground tank replacement dated December 12, 2022.

**XI. Correspondence**

None.

**XII. Other business deemed pertinent to the Committee**

**XIII. Executive Session – Security**

**Motion to Convene to Executive Session**

Motion by Brian Santos, seconded by Thomas Angelo, to move into Executive Session at 7:06pm.

**Motion – Passes. Unanimous.**

**XIV. Adjournment**

**Motion** to adjourn the meeting at 7:40pm made by Brian Santos, seconded by William Witkowski.

**Motion – Passes. Unanimous.**

Minutes Submitted by: Danielle M. Pederson, Recording Secretary