

# **Town of Thompson Building Committee**

**November 9, 2022**

## **Meeting Minutes**

In attendance:           Absent:  
John Rice                 Frank Langlois  
William Witkowski  
Brian Santos  
Justin Yong  
David Poplawski  
Thomas Angelo

Also in attendance: Melinda A. Smith, William Birch, William Steglitz, Amy St. Onge, Town DPW Director, Linda Jarmolowicz

From H. F. Lenz – Scott Kraynak

**I. Call to order:**

John Rice called the meeting to order at 6:03pm.

**II. Roll Call:**

All members present except Frank Langlois.

**III. Approval of Minutes:**

**a. Regular Meeting – October 12, 2022**

**Motion** by William Witkowski, seconded by Thomas Angelo, to accept the minutes of the Regular Meeting on October 12, 2022.

**Motion – Passes. Unanimous.**

**IV. Approval of Invoices:**

None.

**V. Approve invoices received after agenda posted:**

None.

**VI. Review of Financial Summary of Current Project:**

The committee reviewed a financial summary dated November 8, 2022. William Steglitz stated that there were no invoices to pay recently.

**VII. Correspondence:**

The committee reviewed correspondence from Zack Deery of Bulk Storage, pertaining to the choosing of a firm for the Salt Storage/Safety Complex RFP.

**VIII. Update: HVAC:**

Bill Birch - There is correspondence with Scott Kraynak from H.F. Lenz regarding the boilers, the cast iron sectional in the middle school – they were replaced years ago, one section was leaking, H. B. Smith will not

be able to take an order for a new one. Mr. Kraynak will be adding this to Phase 1 of the project, with consideration of installing a condensing boiler.

Discussion was held regarding the Phase 1 scope for HVAC, and the December 1<sup>st</sup> submission date and the process for applying for the grant.

There will be a special Building Committee meeting on November 16, 2022, and Scott Kraynak from H.F. Lenz will be in attendance to review the deliverable due November 14<sup>th</sup>.

**IX. Salt Facility/Safety Complex Update:**

a. Selectman Meeting – October 18, 2022

At a recent Selectmen's meeting, motion was approved to accept the recommendation of the Building Committee to award the Salt Storage Shed/Emergency Services Building project to Silver, Petrucelli & Associates.

The committee reviewed an AIA Document from Silver, Petrucelli & Associates and discussed some questions regarding some line items.

**X. New Business:**

None.

**XI. Other business deemed pertinent to the Committee:**

None.

**XII. Executive Session**

**Motion** by William Witkowski, seconded by Justin Yong, to enter into Executive Session at 6:51pm.

The committee exited Executive Session at 7:05pm.

Action: **Motion** by Justin Yong, seconded by William Witkowski, to approve the new date to receive School Entrances RFP's to November 14, 2022 at 2:00pm.

**Motion – Passes. Unanimous.**

**XIII. Adjournment**

**Motion** by Brian Santos, seconded by Thomas Angelo to adjourn the meeting at 7:06pm.

**Motion – Passes. Unanimous.**

Minutes submitted by: Danielle M. Pederson, Recording Secretary