

# **Town of Thompson Building Committee**

## **Regular Meeting Minutes**

**October 12, 2022**

In attendance:	Absent:
John Rice	Frank Langlois
<u>William</u> Witkowski	Jon Hoenig
Brian Santos	Thomas Angelo
Justin Yong (zoom)	
David Poplawski	

Also in attendance: Melinda A. Smith, William Birch, William Steglitz, members of the public.

From H. F. Lenz – Scott Kraynak, Paul Fiejdasz

From Silver, Petrucelli & Associates – David Stein, Bill Silver

From J & D Civil Engineers – Janet Blanchard

### **I. Call to order:**

John Rice called the meeting to order at 6:00pm.

### **II. Roll Call:**

All members present except Jon Hoenig, Thomas Angelo, and Frank Langlois

### **III. Approval of Minutes:**

#### *a. Regular Meeting – September 14, 2022*

**Motion** by William Witkowski, seconded by Brian Santos, to approve the minutes of the September 14, 2022, meeting as presented.

**Motion – Passes. Unanimous.**

#### *b. Special Meeting – October 4, 2022*

**Motion** by William Witkowski, seconded by Brian Santos, to approve the minutes of the October 4, 2022, special meeting as presented.

**Motion – Passes. Unanimous.**

### **IV. Approval of Invoices:**

None.

### **V. Approve invoices received after agenda posted:**

None.

### **VI. Review of Financial Summary of Current Project:**

William Steglitz stated that there were no invoices paid since the last meeting, but there is a partial payment to Imperial of \$60,000 which is being processed, then will be going to the Board of Finance next week to discuss the remainder.

**VII. Correspondence:**

None.

**VIII. Update: HVAC:**

- a. H.F. Lenz – Scott Kraynak and Paul Fiejdasz  
Scott Kraynak and Paul Fiejdasz from H.F. Lenz were in attendance to update the committee. They provided the committee with a Programming Submission packet dated October 6, 2022. They were on site a few weeks ago and had a walkthrough of each school building to gather an assessment and look at the drawings. Discussion was held regarding this and the grant application for HVAC which needs to be submitted by December 1<sup>st</sup>.

**IX. Salt Facility/Safety Complex Update:**

- a. Silver, Petrucelli & Associates – David Stein and Bill Silver  
Bill Silver and David Stein from Silver, Petrucelli & Associates were in attendance to give a presentation on their proposal for Study, Design & Construction for Salt Storage Facility & Emergency Services Buildings. The Building Committee had questions regarding their proposal which have been answered and will be put into writing for the committee. Janet Blanchette from J&D Civil Engineers was also in attendance to discuss the land where the buildings are proposed to be built.

**Motion** by Justin Yong, seconded by Brian Santos, to accept as a recommendation to the Board of Selectman, to award the bid to Silver, Petrucelli & Associates (SP&A), the design services for the EMS and salt facility, upon receipt of responses to the eight questions that was proposed to SP&A.

**Motion – Passes. Unanimous.**

**X. New Business:**

- a. 2023 Building Committee Meeting Dates Approval

**Motion** by Brian Santos, seconded by David Poplawski to accept 2023 Building Committee Meeting Dates as presented.

**Motion – Passes. Unanimous.**

**XI. Other business deemed pertinent to the Committee:**

- a. Posting RFP – School Entrance – October 13, 2022  
The RFP for the School Entrances are set to run in local newspapers on October 13, 2022.

**XII. Adjournment**

**Motion** by William Witkowski, seconded by Brian Santos, to adjourn the meeting at 7:36pm.

**Motion – Passes. Unanimous.**

Minutes submitted by: Danielle M. Pederson, Recording Secretary