

Thompson Building Committee

Wednesday, September 14, 2022

Meeting Minutes

In attendance:

John Rice

Bill Witkowski

David Poplawski

Brian Santos

Thomas Angelo

David Poplawski

Justin Yong

Absent:

Jon Hoenig

Also in attendance: Melinda Smith, Bill Steglitz, Amy St. Onge, Linda Jarmolowicz, and Jay Viamari from Tighe & Bond

I. Call to Order

John Rice called the meeting to order at 6:02pm.

II. Roll Call

All members in attendance except Jon Hoenig.

III. Approval of Minutes

Motion by William Witkowski, seconded by Frank Langlois, to approve the minutes of the August 10, 2022, Regular Meeting.

Motion – Passes. Unanimous.

IV. Approval of Invoices

Motion by Brian Santos, seconded by Frank Langlois, to approve invoice #082291034 from Tighe & Bond in the amount of \$3,410.00.

Motion – Passes. Unanimous.

Motion by Justin Yong, seconded by Brian Santos, to pay Change Order No. 1 from The Imperial Company Restorations in the amount of \$91,513.53 when funds are available.

Motion – Passes. Unanimous.

Motion by Brian Santos, seconded by Frank Langlois, to pay the Sunset Nurseries Proposal in the amount of \$9,856.00.

Motion – Passes. Unanimous.

V. Approve invoices received after agenda posted

None.

VI. Review of Financial Summary of Current Project

Bill Steglitz gave a financial update on the School Track Project, School Roof Project, Underground Oil Tank Replacement, Oil Spill Expenses, and T&B study dated 9/9/2022.

VII. Correspondence

a. CT Green Bank – Emily Basham

Incentive Award by Eversource NOT Awarded to our Project

An email from Emily Basham from CT Green Bank was submitted to the committee. The email stated that Eversource has awarded all their incentive allotment and the Thompson project was not awarded. The committee can try again in February. Discussion was held. More discussion will be held at next committee meeting.

VIII. Bill Birch Report/Update

- a. Roof Update – Bill Birch stated with the latest rainstorm, there were leaks in the roof. Imperial was contacted and someone will be by to fix the issues. One leak may be an HVAC issue.

IX. Bill Witkowski/Brian Santos Sub-Committee Update – Track

- a. Technical Specs – The specs and drawings are ready to go, but they need a minor update for when they go out to bid.

X. Brian Santos/Justin Yong/David Poplawski Update – HVAC

- a. Bill Birch walkthrough – HF Lenz had a walkthrough of the building and have the drawings.

XI. Solar Project Update

- a. Emily Basham Memo – Already discussed.

XII. Salt Shed/Safety Complex Update – Brian Santos/Justin Yong/David Poplawski

- a. RFP – Bids – Discussion/Action
Three bids were received. The committee needs to go through the bids in detail, but they are pleased with what they received. The bids are as follows:

Russell and Dawson	\$160,600
Silver/Petrucelli Assoc.	\$170,100
Capital Studio Architects	\$448,700

The sub-committee will discuss the bids more closely and interview two of the companies.

XIII. New Business

- a. Executive Session – School Complex Safety
The committee entered into Executive Session at 6:46pm, motioned by David Poplawski, seconded by Justin Yong. Chairman John Rice invited William Steglitz and Melinda Smith into Executive Session.

Out of executive session at 6:56pm

- b. Possible Action – **Motion** by Thomas Angelo, seconded by Bill Witkowski, to move forward with the RFP for the school entrance project and design services, and to authorize Brian Santos to modify the effective dates and to change the submission to the school address.

Motion – Passes. Unanimous.

XIV. Other business deemed pertinent to the Committee

Superintendent Smith brought forth to the committee an update from an HVAC grant that is coming from the state. The money is soon going to be ready to release. An application needs to be submitted before December 1st. She and Bill Birch need to attend a webinar regarding this.

XV. Adjournment

Motion by Bill Witkowski, seconded by Frank Langlois, to adjourn the meeting at 7:11pm.

Motion – Passes. Unanimous.