

Town of Thompson Building Committee

Regular Meeting Minutes

Wednesday, July 13, 2022

6:00pm

In attendance:	Absent:
John Rice	Jon Hoenig
William Witkowski	Thomas Angelo
Justin Yong	
David Poplawski	
Brian Santos	
William Witkowski	

Also in attendance: William Birch, Bill Steglitz, Linda Jarmolowicz, Amy St. Onge, Brad Mezquita, Matt Wzorek, and Jay Viamari from Tighe & Bond

I. Call to Order

John Rice called the meeting to order at 6:01pm.

II. Roll Call

All in attendance except Jon Hoenig and Thomas Angelo.

III. Approval of Minutes

Regular Meeting – June 15, 2022

Special Meeting – June 28, 2022

Special Meeting – July 6, 2022

Motion by Justin Yong, seconded by William Witkowski, to approve all three minutes as presented.

Motion – Passes. Unanimous.

IV. Approval of Invoices

None.

V. Approve invoices received after agenda posted

Motion by Brian Santos, seconded by Frank Langlois, to approve invoice #032291035 in the amount of \$5,980 and invoice #042291032 in the amount of \$3,588, both from Tighe & Bond.

Motion – Passes. Unanimous.

VI. Review of Financial Summary of Current Project

Finance Director, William Steglitz, provided the committee with a Financial Report dated July 11, 2022.

VII. Correspondence

None.

VII. Birch Report/Update

Bill Birch stated that the roof is tight, the leaks have been resolved. Imperial still needs to complete the grounds.

Jay Viamari of Tighe & Bond stated that the two items on the punch list were fixing the flashing to get the roof

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tight and the warning panel they cracked, and they had to re-loom and seed the slope. They would credit back the money instead of coming to fix it. Bill Birch would like to see what the credit would be and the value. Discussion was held.

Bill Birch updated the committee on the oil tank project. All the change orders have been approved; the state is looking at reimbursement. For the solar project, correspondence from Emily Bachand was received by Bill Birch, Amy St. Onge and Melinda Smith had to sign a document regarding the solar field location.

VIII. Bill Witkowski/Brian Santos Sub-Committee Update – Track

Brian Santos received a 100% drawing. Brian sent a few questions to Matt Wzorek regarding the plan, and the committee reviewed the answers. Discussion was also held regarding the electricity and cost at the track.

IX. Brian Santos/Justin Yong/David Poplawski Update – H.V.A.C.

John Rice stated that on July 6 meeting, the committee voted to hire H.F. Lenz Company for the feasibility study and schematic design. A kick-off meeting will be schedule. Danielle Pederson will follow up with H.F. Lenz to see if they received the award letter.

XI. Solar Project Update – Bill Birch/Justin Yong

Nothing more to report.

XII. Salt Shed/Safety Complex – Brian Santos/Justin Yong/David Poplawski

Brian Santos prepared a Request for Proposal for the Salt Storage Facility and Emergency Services Buildings Study, Design & Construction document for review. A few minor changes were suggested. Brian will have a completed RFP within the next couple of days.

John Rice stated that he would like to suggest that the location be reviewed again because there was a rough outline of the points where everything is going, and he would like a real site plan mapped out, and review with DEEP. Mr. Rice is also concerned with the tight areas at the garage and space around the oil tanks. Discussion was held. Amy St. Onge stated that Wayne Bugden could be available as well to offer advice on the location.

XIII. New Business

a. New charge: Building Committee; Review assessment of School Complex Security

John Rice stated that a new charge was added to the Building Committee regarding school security. The committee will meet in executive session with Superintendent Smith to review the safety assessment and the necessary repairs to ensure a safe school campus. This meeting will be scheduled soon.

XIV. Other business deemed pertinent to the Committee

XV. Adjournment

Motion by Bill Witkowski, seconded by Frank Langlois, to adjourn the meeting at 7:14pm.

Motion – Passes. Unanimous.

Minutes submitted by: Danielle M. Pederson, Recording Secretary