

Building Committee Meeting
Virtual Special Meeting Minutes
December 16, 2020

In attendance: Absent:
John Rice Bill Witkowski
Larry Consiglio Jon Hoenig
Paul Provost
Brian Santos
Frank Langlois
David Poplawski (arrived at 6:07pm)

Also in attendance: Melinda Smith, William Birch, Linda Jarmolowicz, Renee Waldron, and Jay Viamari from Tighe & Bond

I. Call to Order

Chairman John Rice called the meeting to order at 6:02pm.

II. Building Committee members sworn in by Town Clerk, Renee Waldron

The committee members who were in attendance were sworn in to the Building Committee by Town Clerk, Renee Waldron, prior to the beginning of the meeting.

III. Approval of Invoices:

a. Invoice #19(R)133-0	KROPP	\$ 3,350.00
b. Invoice #19(R)133-4	KROPP	\$ 14,180.25
c. Invoice #19(R)133-9	KROPP	\$ 5,175.00
d. Invoice #19(R)133-12	KROPP	\$ 2,776.20
e. Invoice #19(R)133-13	KROPP	\$ 2,108.50

Motion by Larry Consiglio, seconded by Frank Langlois, to approve invoices from KROPP, invoices 133-0, 133-4, 133-9, 133-12, 133-13, with a 5% hold on payment for invoice #19(R)133-4.

Motion – Passes. Unanimous.

f. Invoice #082091158	Tighe & Bond	\$ 2,010.28
g. Invoice #102091141	Tighe & Bond	\$ 1,200.00

Motion by Larry Consiglio, seconded by Brian Santos, to approve invoices from Tighe & Bond, invoices #082091158 and invoice #102091141.

Motion – Passes. Unanimous.

IV. Accept Minutes:

August 12, 2020 – Virtual Meeting
September 9, 2020 – Virtual Meeting
October 21, 2020 – Special Virtual Meeting
November 2, 2020 – Special Virtual Meeting

Motion by Brian Santos, seconded by Larry Consiglio, to accept all minutes as presented for August 12, 2020, September 9, 2020, October 21, 2020, and November 2, 2020.

Motion – Passes. Unanimous.

V. Approve invoices received after agenda posted:

Motion by Brian Santos, seconded by Frank Langlois, to approve invoice #122091109 from Tighe & Bond in the amount of \$2,490.00.

Motion – Passes. Unanimous.

VI. Review of Financial Summary of Current Project

The committee reviewed financial statements regarding the oil tanks, oil remediation, and Tighe & Bond invoices provided by the Town Finance Director.

VII. Discussion of Running Tack Investigation

John Rice, Bill Birch, and Brian Santos, met with a sub-contractor known for athletic track restoration to get a recommendation on moving forward with the project. There will be an investigation phase, a reporting phase, and then the actual scope of work to be completed. There may be money from the State to cover some cost of the study work on the track. Discussion was held.

VIII. Bill Birch Report/Update

Nothing to report.

IX. Other business deemed pertinent to the Committee

Jay Viamari shared correspondence with the committee regarding an award letter to Imperial Company Restoration Contractor for the roof project. The letter needs to be approved by the committee in order to send it to Imperial.

Motion by, Brian Santos, seconded by Frank Langlois, to send the award letter to Bruce Raulukaitis, President of Imperial Company Restoration.

Motion – Passes. Unanimous.

X. Adjournment

Motion by Larry Consiglio, seconded by Brian Santos, to adjourn the meeting at 6:44pm.

Motion – Passes. Unanimous.