

**Building Committee Meeting**  
**Virtual Meeting Minutes**  
**Wednesday, September 9, 2020**  
**6:00pm**

In attendance:

John Rice

Larry Consiglio

Frank Langlois

David Poplawski

Paul Provost

Brian Santos

William Witkowski

Absent:

Jon Hoenig

Also in attendance: Melinda Smith, Bill Birch, and Jay Viamari from Tighe & Bond

**I. Call to Order**

John Rice called the meeting to order at 6:00pm.

**II. Accept the Minutes**

a. March 11, 2020 Regular Meeting

**Motion by** William Witkowski, seconded by Frank Langlois, to approve the minutes of the March 11, 2020 Regular meeting.

**Motion – Passes. Larry Consiglio abstained.**

b. April & May were cancelled

c. June 3, 2020 Special Meeting

**Motion by** Larry Consiglio, seconded by William Witkowski, to approve the minutes of the June 3, 2020 Special meeting.

**Motion – Passes. Unanimous.**

July 8, 2020 Special Meeting

**Motion by** William Witkowski, seconded by Brian Santos, to approve the minutes of the July 8, 2020 Special Meeting.

**Motion – Passes. Unanimous.**

August 12, 2020 Regular Meeting

**Motion by** William Witkowski, seconded by Brian Santos, to approve the minutes of the August 12, 2020 Regular meeting.

**Motion – Passes. Unanimous.**

**III. Approve Invoices**

a. Invoice #19(R)133-0                      KROPP                      \$ 3,350.00

**Motion by** Brian Santos, seconded by William Witkowski, to pay invoice #19(R)133-0 from KROPP in the amount of \$3,350.00 upon completion and authorization by Bill Birch and John Rice.

**Motion – Passes. Unanimous.**

b. Invoice #19(R)133-2                      KROPP                      \$ 4,627.00

**Tabled. To review next month.**

- c. Invoice #19(R)133-13      KROPP      \$43,610.00  
**Motion** by Brian Santos, seconded by Frank Langlois, to pay invoice #19(R)133-13 from KROPP in the amount of \$43,610.00 less 5% retainage.  
**Motion – Passes. Unanimous.**
- d. Invoice #19(R)133-14      KROPP      \$ 4,726.75  
**Motion** by William Witkowski, seconded by Brian Santos, to pay invoice #19(R)133-14 from KROPP in the amount of \$4,726.75.  
**Motion – Passes. Unanimous.**
- e. Invoice #19(R)133-4      KROPP      \$14,180.25  
**Motion** by Brian Santos, seconded by David Poplawski, to table payment of invoice #19(R)133-4 from KROPP until job is complete.  
**Motion – Passes. Unanimous.**
- f. Invoice #19(R)133-9      KROPP      \$ 5,175.00  
**Motion** by Frank Langlois, seconded by Brian Santos, to table payment of invoice #19(R)133-9 from KROPP until job is complete.  
**Motion – Passes. Unanimous.**

**IV. Approve invoices received after agenda posted**

None.

**V. Review of Financial Summary of Current Project**

The committee reviewed financial statements regarding the oil tanks and oil remediation provided by the Town Finance Director.

**VI. Discussion/Action on Roof Project Schedule and Addendums**

The committee reviewed the Thompson Roof Schedule. Discussion was held on the jobsite bid walkthrough.

Consensus of the committee is to keep the walkthrough on September 28, 2020, after the students are off campus. More discussion was held on the schedule. All bids will be sent to the Town Hall, and the Selectmen will open the bids at an open meeting, then forwarded to the Building Committee.

**VII. Bill Birch Report**

Nothing to report.

**VIII. Other business deemed pertinent to the Committee**

None.

**IX. Adjournment**

**Motion** by Frank Langlois, seconded by William Witkowski, to adjourn the meeting at 6:57pm.

**Motion – Passes. Unanimous.**

Minutes Submitted by:

Danielle Pederson, Recording Secretary

Minutes Approved:

