



**TOWN OF  
THOMPSON**  
**Board of Selectmen**

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*Linda Paradise*

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Minutes Special Selectmen's Meeting

Friday, February 15, 2019

I. First Selectman Ken Beausoleil called the meeting to order at 10:00 am

Present: Ken Beausoleil  
Amy St. Onge  
Steve Herbert

Staff Present: Orla McKiernan-Raftery

II. School Security – Update/Possible Action

There was a consensus by the Board of Selectmen to hire people as appropriate. There was discussion on the funding of the position and whether the employees should work for the School or the Town.

III. Proclamation – Gilman and Valade Funeral Home 100<sup>th</sup> Anniversary

A motion was made by Steve Herbert and seconded by Amy St. Onge to approve and sign the Proclamation.

Ken Beausoleil – yes Amy St. Onge – yes Steve Herbert - yes

Motion carried unanimously.

IV. Budget Reviews/Discussion/Revisions

Revenue – the Governor's budget comes out on the 20<sup>th</sup>. Orla will put together numbers on that for the Board to review. She is also taking a look at local income (Tax, Building Office, etc.)

The information on possible revenue from the Fire Marshal will be discussed again at budget review session on Feb. 27.

1202 Data Processing: Add \$5,000 to supplies for map printer

Still awaiting information from Quality; will leave as is with the estimate for now.

\$300 was returned to Website hosting line as there is a second hosting company which is used for e-mail.

1302 Tax Collector: Add two hours to Tax Clerk/Floater to cover Building Office on Thursday evenings.

1305 Board of Assessment Appeals: Reduce Meetings & Fees to \$50;

Reduce Training to \$100

Reduce advertising to \$150

1401 Elections: Will come back to this as one more primary and associated costs will be added.

1501 Town Clerk: Move capital request of \$5,470 for special Land Record Shelving and Hanging Map unit to Office Supplies

1701 Town Counsel: Legal – Tax Collector has been moved from Town Counsel Budget to Tax Collector Budget 1302

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Budget Reviews/Discussion/Revisions

3202 Public Works: Add one Highway Maintainer

DPW Director, Rich Benoit, will be providing additional information on some line items.

3204 Transfer Station: Will review history of water monitoring and remediation

3302 Building Board of Appeals: Add \$5 to Office Supplies

4101 General Services: Increase United Services from \$0 to \$6,000 as new line item

5101 Library: The majority recommended a 5% reduction to the bottom line budget which equals approximately \$19,000

5102 Library/Community Center: Reduce Overtime to \$0

Recording Secretary options were discussed as rates being paid vary. The options included:

1. hiring part-time staff and paying hourly at one standard rate
2. continuing with same per month payment but change rates to make them more equal
3. continue as is

The majority chose to continue as is.

It was recommended that Recording Secretaries will receive a 4% increase, 2% is to cover FY 2018-19 (as they didn't receive a raise then) and 2% for FY 2019-20.

Some Department Head Salaries were discussed. A few departments requested bringing the salary to a level in line with their experience/certification/number of hours as well as more in line with the industry in comparable towns. The majority recommended no more than 2% increase.

Transfer Station Fees were discussed.

Debt Retirement was discussed

Additional Budgets to be reviewed at future meetings.

V. Adjourn

Ken Beausoleil adjourned the meeting at 2:15 pm

Submitted by Marie C. Mongeau, Recording Secretary

*These minutes have not yet been approved by the Economic Development Commission. Please refer to next month's meeting minutes for approval of and/or amendments to these minutes.*