



## **SPECIAL SELECTMEN'S MEETING**

**February 8, 2016**

### **Budget Review**

The Board of Selectmen held a Special Selectmen's Meeting on Monday February 8, 2016, at 11:05 a.m. in the Merrill Seney Community Room.

**PRESENT:** First Selectman Kenneth Beausoleil, Selectman Steve Herbert,  
Finance Director Orla McKiernan-Raftrey

Absent Selectwoman Shaina Smith

Meeting called to order by First Selectman Ken Beausoleil @ 11:10 A.M...

Review of Budgets for the following Departments.

**Tax Collector:** Rene Morin reviewed his department staffing and changes for fiscal year 16/17 in his budget.

Wages to increase as per union contract of 2.25%.

Training reduction of \$100.

DMV fees reduction of \$2250.

Offices supplies increased by \$900.

No salary increase added to budget at this time. Will accept recommendation of Board of Selectman.

Statement was made by Rene Morin that in his opinion the Board of Selectmen are under paid compared to surrounding towns.

**Planning and Zoning Commission:** John Rice presented the budget as approved by Commission.

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Wages to meet the 2.25% per union contract.  
Added a line for additional hours for the ZEO in the amount of \$650.  
Telephone reduced to \$300.  
Advertising increased by \$750 to \$1750.  
Supplies increased \$25 to \$250.  
Travel reduced by \$100.  
Meetings, fees, etc. reduced \$100.

**Veterans Department:**

Reduction of \$300 for travel to \$2000.  
Wages increase from \$198 to \$200 per month.

**EDC Commission:** Mary Ann Chinatti

Wages recording secretary?

**Zoning Board Of Appeals:** Mary Ann Chinatti

Wages Recording Secretary 2.25%?  
Advertising \$400 increase to \$1600

**Planning / Community Development:** Mary Ann Chinatti

Wage increase request of 4% and 2.25%  
No other increases in budget

**Animal Control:**

Wages per union contract 2.25%  
Telephone change to trac type phone \$100 reduction  
Training \$100 reduction  
Exterminating increase to \$440  
Damages place holder reduce to \$50  
E & B possible increase to \$1500  
Maintenance & repairs increase to \$1500  
Chemicals – cleaning reduce to \$100  
Canine operations food increase to \$800 – supplies have been paid out of pocket by Animal control officer.

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Need to speak with Merry on these possible changes.

**Assessors:** Diana Couture

Office supplies reduce to \$750

GIS mapping reduce to \$1500

Training increase to \$700

Affiliations increase to \$145

Wages per union contract 2.25%

Discussed full time assessor position options. Possible creating new clerk position of 30 hrs with current assessor working per contract. Office needs minimum of 75 man hours. Will attempt to go out and repost for full time assessor. Further discussion during budget process how to meet needs.

**Building Official:** Lee Post

Affiliations to \$90

Travel remain \$100

Meetings, Fees, etc. \$700

Telephone to be change trac phone / nextiva ?

Professional services to \$150

Equipment (safety) to \$400

Books & periodicals to \$300

Emergency Safety expense new line to \$1000

Wages per union contract 2.25%

Discussed building official wages. Lee feels that there has been an error in his salary for the past few years. This came about when the sharing of the building official was eliminated by Putnam. Selectman will do research on this issue.

Motion to ajourn at 4:05 P.M. by Ken Beausoleil and seconded by Steve Herbert. Passed