

BOARD OF SELECTMEN
SPECIAL MEETING
MERRILL SENEY COMMUNITY ROOM, TOWN HALL
Tuesday, February 17, 2015, 12:30 p.m.

PRESENT: Paul Lenky, 1st Selectman, Kerstin Forrester, Selectman, Shaina Smith, Selectman, Orla McKiernan-Raftery

Meeting called to order by Paul Lenky at 12:31 p.m.

Lee Post presented budget 3301, Building Official:

- Professional Affiliations – decrease to \$210 from proposed \$450
- Other Professional Services – used when there is a need to board up houses after fires or other damages; nothing has been expended for the last year and a half; reduced to \$300 from proposed \$1000.
- Equipment – requesting funds for an arc fault detector required for new electrical code compliance.
- Office supplies is for building permits triplicate paper; discussed using regular paper and making copies for the tax and assessor departments to reduce cost. Also discussed using the iPad that has app that can eliminate paper work; Shaina offered to look into the software to make the iPad functional.
- Noted that we will be looking into adding a cell phone to existing Verizon account to reduce the cost of cell phone.
- Truck expense line item was used for travel when the Town vehicle was not available. Added \$100 for budget.
- Books & Periodicals and Printing & Publications appear to be budgeting for the same code book updates. Reduce one?
- Lee still works for Putnam therefore some of the expenses charged to Thompson should be charged to Putnam instead, i.e. Professional Affiliations, Fees, licensing, etc.

Marla Butts presented budget 6203 Wetlands Commission

- Flat year-to-year budget
- Professional services is for soil testing
- Advertising is for legal notices

- Cleaning up files; paying Patty Lacasse to help with this effort.
- Need to fill vacancies.

Sara Laughlin presented budget 1305 Board of Assessment Appeals

- Three paid elected officials
- Secretary paid; position historically taken on by a board member; Sara has been secretary. Need to budget \$1,500 for FY 2016 for a recording secretary
- Training not required but courses are put on by the state at \$50

Bob LeBeau presented budget 4102 Veterans Service

- Requested \$50 increase in office supplies to purchase a new stamp.
- Selectmen thanked Bob for doing this work!

Diana Couture presented 1303 Assessor

- Professional services in current year budget were for Diana's services; not needed for coming year.
- Salary includes Diana's pay since she replaced Sebrina on a temporary basis
- Add GIS maintenance at \$4500 for 2016 (Moved \$3000 from Planning budget)
- Discussed hours required for Assessor.

Shaina Smith left at 3:20 p.m.

Jeff Barske presented budget 1501 Town Clerk

- \$250 reduction in advertising for FY 2016.
- Indexing and recording is for ACS XEROX at \$1400/month plus per item fee that runs about \$100/month.

Motion to Adjourn; M/S Kerstin/Paul; Adjourned at 3:35 p.m.

Respectfully submitted,

Kerstin Forrester, Selectman