



SPECIAL SELECTMEN'S MEETING

May 16, 2008

The Board of Selectmen held a Special Selectmen's Meeting on Friday, May 16, 2008, at 11:00 a.m. in the Merrill Seney Community Room.

PRESENT: Lawrence K. Groh, Jr., First Selectman; Sarah F. White, Selectman; Kathleen A. Hiatt, Selectman; Attorney William H. St. Onge; Michael Martin, Finance Director; Leo Adams, Director of Public Works; Kevin Kennedy, Director of Planning & Development

PURCHASE OF AS400

Mr. Groh explained that the quote is for \$11,976.00 which is above the \$10,000.00 limit requiring the bid process. Mr. Groh suggested to not go out to bid being that it is a specialized piece of equipment. Ms. Levesque recommended to the Board of Finance to purchase the used AS400 from R. Walsh Associates who currently provides services for the Tax Collector's application. Ms. Levesque explained that she requested the annual maintenance be removed from the quote as the server will be maintained by another vendor, but that extra backup tapes be provided instead. Ms. Levesque explained that a license transfer fee of approximately \$3,500.00 would be charged by R. Walsh if the Town decided to purchase the server from a different vendor.

Motion made by Ms. Hiatt, seconded by Mr. Groh, that we spend \$11,976.00 with R. Walsh Associates to purchase the server and services as displayed on this page.

<i>Ms. Hiatt</i>	<i>-Yes</i>
<i>Mr. Groh</i>	<i>-Yes</i>
<i>Miss White</i>	<i>-Yes</i>

Discussion on Motion: Miss White expressed concerns in regard to the updated bid from R. Walsh Associates. Ms. Levesque explained that the decision to go with R. Walsh was made off of the original bid and that the new bid only reflected the removal of the maintenance agreement and addition of extra back-up tapes. Miss White stated that she would not support this because NSI was not allowed to update their bid. Ms. Levesque explained that they would have been more money as the Town was adding tapes. Mr. Groh also added that because of the \$3,500.00 license transfer fee, NSI would have been starting off automatically at a higher price. Ms. Levesque stated that she did forward R. Walsh's quote to NSI and did not receive a changed bid. Miss White asked if it is normal protocol to share bids. Mr. Martin stated that it is a public document. Ms. Levesque also explained that these were not bids, and that they were quotes. A brief discussion followed. Miss White stated that the town administrative practices are slipping

<i>Ms. Hiatt</i>	<i>-Yes</i>
<i>Mr. Groh</i>	<i>-Yes</i>
<i>Miss White</i>	<i>-Yes</i>

Ms. Hiatt stated that the Board should research their questions so that they are able to take action on this item at the meeting on June 3rd.

ADJOURN

Motion made by Ms. Hiatt, seconded by Mr. Groh, to adjourn the meeting at approximately 12:30 p.m.

<i>Ms. Hiatt</i>	<i>-Yes</i>
<i>Mr. Groh</i>	<i>-Yes</i>
<i>Miss White</i>	<i>-Yes</i>

Recorded and transcribed by:
Tonya Levesque