



**TOWN of  
THOMPSON**

***Board of Selectmen***

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*Linda Paradise*  
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Minutes: Special Meeting  
Friday, June 30, 2016  
Merrill Seney Room, Town Hall

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Present: Ken Beausoleil, Steve Herbert  
Staff present: Marie C. Mongeau  
Also Present: Rene Morin

1. Call to Order

Ken Beausoleil called the meeting to order at 11:00 a.m.

2. Signing of Tax Warrant

The Budget passed at the June 28, 2016 Referendum. The Board of Finance met that evening and set the mil rate at 26.06. The School budget passed by 4 votes; there will be a recount on Friday, July 1, 2016 at 1:00 p.m. in the Seney Room at Town Hall.

**K. Beausoleil motioned to sign the Tax Warrant/Rate Bill with a mil rate of 26.06 as set by the Board of Finance. S. Herbert seconded the motion.**

a. S. Herbert asked about the fact that the warrant states a July 1 due date for the bill.

b. Rene Morin explained the July 1 date is state regulated information for the rate bill. However the actual due date will be later. Rene will be picking up the bills from Quality Date Service in Waterbury. He hopes to have all the bills in the mail on Wednesday, July 6, 2016. The bills will be due 30 days from that date.

**The motion carried unanimously.**

3. Discussion of new and vacant staff positions

K. Beausoleil reviewed the open positions.

a. Part-time Secretary-Clerk for Highway/Selectmen is open again. Val Imre resigned to take a full-time position with another company. We will go back out to advertise that position.

b. Part-time Evening Custodian

c. Part-time Handyman

Job descriptions for positions b. and c. (above) will be needed; samples were distributed. S. Herbert asked to have further discussion on positions b. and c..

S. Herbert stated that the Board of Selectmen never approved two positions. There was discussion about the options of contracting out for some specific work, such as painting or plumbing, instead of hiring two permanent staff. The Board of Selectmen will continue the discussion and will look at the direction they will take for what best suits the needs in town hall.

d. Highway Maintainer: This hiring is already in progress. This position was advertised with a deadline for applications is Tuesday, July 5, 2016.

e. Assessor-in-Training: Diana Couture is reviewing the Assessor job description to recommend job description details for this new position. The final description will include a list of goals with timelines to accomplish them. N.E.C.C.O.G. has been discussing a possible regional Assessor; they will keep an eye on that.

4. Adjourn

**A motion was made by K. Beausoleil to adjourn. S. Herbert seconded the motion. The motion carried unanimously.** Meeting adjourned at 11:44 a.m.

Minutes submitted by  
Marie C. Mongeau  
Executive Assistant to the Selectmen