



TOWN OF THOMPSON
Board of Selectmen – Minutes
Tuesday - February 6, 2024
Merrill Seney Room-Town Hall
and via ZOOM Online Meeting Portal

- I. The Call to Order by First Selectman Amy St Onge was at 7:00 PM with all Selectmen present.
Roll call: First Selectman Amy St Onge, Selectman Ken Beausoleil.
Via Zoom: Selectman Susanne Witkowski.
Members of Boards and Commissions and the public, WINY
Representatives of TEEG: Anne Miller, Allison Rich. and Steve Lewis.
Representatives of the Thompson Congregational Church: Bill Champagne and Lyn Smith.
Recording Secretary Dotti Durst
- II. The Pledge of Allegiance was recited.
- III. Approval of Minutes:
Motion A. St Onge seconded by S. Witkowski to approve the 01-16-2024 BOS minutes with the correction of the spelling of Aileen Eileen Witkowski carried unanimously.
- IV. Correspondence:
The DESPP Services Report for December 2023 was read aloud by A. St Onge.
- V. Selectmen Comments:
 - K. Beausoleil: none
 - S. Witkowski: none
 - A. St Onge * February 7 at 6 PM (virtually and live in the Town Hall) the first Special Joint BOS/BOF Budget Workshop will be held. Subsequent Joint Budget Workshops: February 13, 19, and 22. At 6 PM. The First Selectman and the BOF Chair will alternate in leading the Workshops. * K. Beausoleil asked about the status of financing: the Finance Director is working with Phoenix Advisors to identify ways to reduce interest costs, with the Schools Security and Track projects coming up, and possibly the HVAC project.
- VI. Citizen Comments: Valerie Clark, Alm Road *asked about the posting of the just-approved Minutes on the town website and noted an inactive Zoom link * asked if there is a link available for businesses to use which want to check further into possible tax credits for qualifying donations to the Church restoration project. A. St Onge—yes, the DRS link is available. [Neighborhood Assistance Act Tax Credit Program](#)
- VII. Thompson Congregational Church – Neighborhood Assistance Act Tax Credit Program.
K. Beausoleil asked for details regarding possible donations. Bill Champagne reviewed the 2-tiered donation specifics and the resulting tax advantages. S. Witkowski asked for confirmation that the town itself is not at risk with the program, to which B. Champagne stated there is documentation to that effect. There must be endorsement by the governing body. A Public Hearing is required with copies of the Legal Notice and the Minutes of the Hearing, along with the application, all of which must be submitted to the state prior to July 1. Some details need to be clarified. A. St Oge asked if the Church will cover the costs of the public hearing including the legal notices. The BOS will add this agenda item to an

upcoming February BOS meeting in order to move the process forward. Bill Champagne offered thanks to the BOS, speaking for the team who were in attendance.

- VIII. TEEG -Building Repair: Steve Lewis and Anne Miller provided detail. Mice have caused significant damage to two electrical panels, having gained access through a conduit, and must be replaced. Options for moving various pieces of equipment to meet short-term solutions are being considered. Probable costs were reviewed. TEEG's lease with the town calls for them to cover \$500 for each repair, so will put forward \$1,000. The anticipated cost will be \$6,525 so the town will need to provide \$5,525. After discussion:
Motion S. Witkowski seconded by K. Beausoleil to approve \$5,525 for emergency repairs to the TEEG building and send the request to the BOF for action carried unanimously. Note was made that the next Regular BOF meeting is scheduled for February 15. Should that be cancelled, perhaps a Special BOF meeting to address this single subject could be scheduled on February 13, just previous to the Joint Special BOS/BOF Budget Workshop which begins at 6 PM.
- IX. Local Emergency Medical Services Plan: no discussion took place, awaiting the details from the Office of Emergency Management.
- X. Town Hall Elevator Repair: A. St Onge reviewed the situation with the firm that currently holds the service contract, TK Elevator, which has submitted a quote for the repairs at \$67,000. The manufacturer, Schindler, has quoted the repairs at \$37,000. Assistant Building Official John Nolle looked carefully at both sets of specifications and recommends Schindler's proposal. The details of the contract with the current firm are under close review. Bill Birch, Schools Facilities Director noted that TK Elevator has contracts all over the state with schools. The BOS held a thorough discussion of options for moving forward and will continue to investigate the matter.
- XI. New Hire: After noting the excellent letters of recommendation of the candidate, and other details of his involvement with the town:
Motion S. Witkowski seconded by A. St Onge to hire David Dalpe as the Financial Tax Clerk carried unanimously. K. Beausoleil noted that customarily the motion to hire new staff took place before the person began work. A. St Onge noted that this did not get onto the previous BOS Agenda.
- XII. Re-appointment:
Motion S. Witkowski seconded by K. Beausoleil to re-appoint Matthew J. Grauer to the Fire-Police Commission through November 18, 2025 carried unanimously.
- XIII. TPS 8th Grade Moving Up Request for "Fill the Paw" Fundraiser at Transfer Station on March 9, 2024. ** The Scouts are scheduled on another weekend (no conflict). ** The event will take place inside the gate to the Transfer Station, which increases safety.
Motion A. St Onge seconded by K. Beausoleil to approve the TPS 8th Grade Moving Up Request for a "Fill the Paw" Fundraiser at the Transfer Station on March 9, 2024 carried unanimously.

- XIV. Luke for Life Benefit Motorcycle Run Request for Use of Roads June 22, 2024 (Rain Date: June 23, 2024): The BOS noted that the already-approved Bicycle event is scheduled for a different month, so it presents no conflict. Luke, the beneficiary, is 13 and has Leukemia.
Motion S. Witkowski seconded by K. Beausoleil to approve the Luke for Life Motorcycle Run Request for Use of Roads June 22, 2024 (Rain Date: June 23, 2024) pending receipt of certification of insurance carried unanimously.
- XV. Other Business: none
- XVI. Citizens' Comments: none
- XVII. Tax Refunds:
Motion A. St Onge seconded by K. Beausoleil to approve the tax refunds as presented for a total of \$1,383.59 carried unanimously.
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|-------------------------|----------|----------------------------|----------|
| Mooney, Matthew R. | \$30.03 | Johnson, Daniel F. | \$11.49 |
| Enterprise FM Trust | \$101.43 | J&W Swiss Machine | \$514.36 |
| Enterprise FM Trust | \$308.33 | Sward, Lynne/Walker, Scott | \$288.99 |
| Pro Commercial Cleaning | \$128.96 | | |

XIV. Adjourn:
Motion A. St Onge seconded by S. Witkowski to adjourn at 7:47 PM carried unanimously.

To hear and see the meeting, use the link to the Zoom recording:

Respectfully submitted by Dorothy Durst, Recording Secretary *Dorothy Durst*
https://us02web.zoom.us/rec/share/HQyvmJ2Z39I3XBUI6AcARdzKvW9-FGZ_IHQhDvTQNWukcH9sJ2zgqPCJHBPfp9-C.vheJMmk78DUI_Mmf Passcode: y=4sne@y

These minutes have not yet been approved by the Board of Selectmen. Please refer to the next meeting's minutes for approval of and/or amendments to these minutes.