



SPECIAL SELECTMEN'S MEETING

February 11, 2008

The Board of Selectmen held a Special Selectmen's Meeting on Monday, February 11, 2008, at 9:30 a.m. in the Merrill Seney Community Room.

PRESENT: Lawrence K. Groh, Jr., First Selectman; Sarah F. White, Selectman; Kathleen A. Hiatt, Selectman; Michael Martin, Finance Director

BUDGET WORKSHOP

Budget Presentations / Discussions

Election & Registration

Mr. Martin presented the budget request for Election & Registration, department 1401.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
1401	Election & Registration		
510017	6,662	522130	700
Dem. Reg. Per Election		522160	
510018	6,662	522310	850
Rep. Reg. Per Election		522320	1,000
510019	4,500	522420	1,400
Town Clerk		522422	2,500
510070	12,900	522424	2,000
510071	3,400	533150	450
522110	110		

APPROVAL OF TRANSFER OF FUNDS FOR COLLECTIVE BARGAINING AGREEMENT

Mr. Groh explained that the meeting started with the budget presentations and had skipped items one and two.

Motion made by Mr. Groh, seconded by Ms. Hiatt, to put items one and two in between the Election & Registration and Finance & Treasurer.

Mr. Groh -Yes
 Ms. Hiatt -Yes
 Miss White -Yes

Mr. Martin explained that the effect of the settlement of the Union contract is \$13,752.00. Mr. Martin requested that the Board approve the transfer of such funds out of contingency to each of the affected line items.

Motion made by Ms. Hiatt, seconded by Miss White, that Mike Martin be allowed to allocate budgeted funds in the amount of \$13,752.00 out of contingency to the various departments affected by the change in salary costs for Union employees based on the formal signing of the Union contract on Friday, February 8th.

Ms. Hiatt -Yes
 Miss White -Yes
 Mr. Groh -Yes

DISCUSSION ON REQUIREMENT TO RECORD DATE AND NAME OF PREPARER ON BUDGET DOCUMENTS

The Board discussed Miss White's request that documents provided to the Board during budget season be submitted with the name of the preparer and date of submission included. Ms. Hiatt suggested that the preparer date and sign printed documents that are submitted for the budget as opposed to Mr. Martin entering dates into his electronic copy of the budget. Mr. Groh stated that he did not have a problem with everyone handwriting the date and signing documents when they are submitted for the budget. Mr. Martin agreed to date and sign documents submitted the Board for budget season. Mr. Martin also agreed to e-mail Ms. Levesque the various versions of the budget as the budget workshops progress.

BUDGET WORKSHOP

Budget Presentations / Discussions

Finance & Treasurer

Mr. Martin presented the budget request for Finance & Treasurer, department 1301.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
1301	Finance & Treasurer		
510005	37,766	522140	1,150
510008	12,948	522640	0
510054	86,579	522800	200
522110	200	533150	700
522130	1,000	563410	200

Debt Retirement

Mr. Martin presented the budget request for Debt Retirement, department 8150.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
8150	Debt Retirement		
522460	575,650	522470	62,250
522465	575,000	522485	-14,115

Celebrations

Ms. Levesque presented the budget request for Celebrations, department 5201.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
5201	Celebrations		
522880	2,500	522882	0

Resident State Trooper

Mr. Martin presented the budget request for the Resident State Trooper, department 2100.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
2100	Resident State Trooper		
522000	0	522340	0
510033	0	533020	0

Building Board of Appeals

Mr. Martin presented the budget request for Building Board of Appeals, department 3302.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
3302	Building Board of Appeals		
533150	5	533410	5

Zoning Board of Appeals

Mr. Martin presented the budget request for the Zoning Board of Appeals, department 6202.

Dept. / Line Item	Dept. Proposed	Dept. / Line Item	Dept. Proposed
6202	Zoning Board of Appeals		
510155	1,634	533150	200

Dept. / Line Item	Dept. Proposed
522310	1,200

Dept. / Line Item	Dept. Proposed

ADJOURN

Motion made by Ms. Hiatt, seconded by Mr. Groh, to adjourn the meeting at approximately 11:55 a.m.

<i>Mr. Groh</i>	<i>-Yes</i>
<i>Ms. Hiatt</i>	<i>-Yes</i>
<i>Miss White</i>	<i>-Yes</i>

Recorded and transcribed by:
Tonya Levesque