



## SELECTMEN'S MEETING

### December 18, 2012

The Board of Selectmen held a Selectmen's Meeting on Tuesday, December 18, 2012, at 7:30 p.m. in the Merrill Seney Community Room.

**PRESENT:** Lawrence K. Groh, Jr., First Selectman; Kenneth Beausoleil, Selectman; Kerstin Forrester, Selectman; Jason Bleu – WINY Radio; Joseph Gaucher; Kevin Walsh; Sally White; John Rice; Alvan Hill; Paul R. Dery; Steve Benoit; other concerned citizens

Mr. Groh began the meeting with a moment of silence for the citizens of Newtown and their recent tragedy.

### ***APPROVAL OF MINUTES***

*Motion made by Mr. Beausoleil, seconded by Mrs. Forrester, to accept the minutes of the Selectmen's Meeting of December 4, 2012, with the correction that he had contacted Mr. Iamartino concerning the bell at the VFW Hall.*

<i>Mr. Beausoleil</i>	<i>-Yes</i>
<i>Mrs. Forrester</i>	<i>-Yes</i>
<i>Mr. Groh</i>	<i>-Yes</i>

### ***CORRESPONDENCE***

Mr. Groh presented the monthly update on crime statistics from Troop D.

Mr. Groh presented correspondence concerning a \$4,000 Records Preservation Grant received by the Town Clerk.

### ***SELECTMEN'S COMMENTS***

Mr. Groh expressed his appreciation for citizens observing a moment of silence at the start of the meeting and his concerns for the citizens of Newtown. He has spoken with Emergency Management Director Steve Benoit concerning further security measures at our public school. There is the potential to install panic buttons that would be linked to the Police Barracks.

Mr. Groh wished everyone a safe holiday season.

Mr. Beausoleil expressed his concern regarding the tragedy in Newtown and stated that we all need to be thankful for family and friends during the holiday season.

Mrs. Forrester expressed concern about the recent tree trimming on the school property and the logs left near the sidewalk. Mr. Groh stated that the State of Connecticut will be coming back to clean up the area and will check on their timeline. Mr. Dery stated that Romeo Blain of the school custodial staff was cleaning up debris this morning.

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Mr. Walsh expressed concern regarding the logs, safety of children and the proximity of traffic. Mr. Groh thanked Mrs. Landry for her service to the Board. Mrs. Forrester and Mr. Beausoleil also expressed their appreciation. Mrs. Landry thanked the Board for the opportunity to serve in this capacity over the last three and one half years.

### ***LIBRARY CURB AND PAVER RFP RECOMMENDATION***

Mr. Groh presented correspondence to the Board from the Library Curb and Paver RFP Review Committee regarding the two sealed bids that were accepted at the last meeting. The committee has met and reviewed the materials and received correspondence via e-mail from Mr. Baer. The committee recommends that the Board reject all bids as the proposals were not similar to the request. The committee anticipates presenting a more specific list of materials and going out to bid in January.

*Motion made by Mr. Beausoleil, seconded by Mrs. Forrester, to reject all bids for the Library Curb and Paver Project, as recommended by the Library Curb and Paver Project Committee.*

<i>Mr. Beausoleil</i>	<i>-Yes</i>
<i>Mrs. Forrester</i>	<i>-Yes</i>
<i>Mr. Groh</i>	<i>-Yes</i>

### ***SOLAR RFQ OPENING***

Mr. Groh reviewed the Request for Qualifications document, specifically the second paragraph that stated all submittals must be received in the Selectman's Office by Noon on December 18, 2012. Submissions after that time will not be opened.

Miss White asked for details of the receiving procedure and Mr. Groh displayed the time stamp on the materials.

Mr. Groh opened the following bids, which were received on time, and distributed copies to the Board. The submittals were received from:

1. Gerlicher Solar American Corp., 21 Fadden Rd., Springfield, NJ
2. MEMC SunEdison, 600 Clipper Dr., Belmont CA 94002
3. Munro - Distributing Clean Energy and Electrical Solutions, 115 North 7<sup>th</sup> St. Fall River, MA 02720
4. BSA Renewables LLC, 1349 South International Parkway, Suite 2401 Lake Mary, FL 32746
5. Petra Corp., Rebechie Drive North Haven, CT 06473
6. REC Solar 775 Fiaro Lane Suite 200, San Luis Obispo CA 93401
7. Vanguard Energy Partners LLC. Multiple corporate headquarters. Contact information is Alex Rivera @vanguard energy partners.com
8. Ecoplexus Inc. 650 Townsend St., Suite 310, San Francisco, CA 94103
9. Martifer Solar, 115 East Putnam Ave, 3<sup>rd</sup> floor, Greenwich CT 06830
11. Johnson Controls Inc., 423 Riverview Plaza, Trenton NJ 08611
12. Grosolar, 601 Old River Rd., Suite 3, White River Junction, VT 05001
13. EMSA Solar LLC Energy Renewable Benefits, 3145 Borden Town Ave, Parlin NJ 08859

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14. RGS Energy Team, 523 Danbury Road, Wilton CT 06897
  15. Ross Solar Group, CT Office, 72 Gray's Bridge Rd, C-1, Brookfield, CT 06804
  16. GP Greenpoint Energy Solar Simplified, 1055 West Lake Drive, Suite 300, Berwyn PA 19312

At the conclusion of opening the bids that were received on time, Mr. Groh stated that one bid was attempted to be delivered by hand at 12:30 p.m. and that Fed Ex delivered 7 bids at 3:58 p.m. There was a discussion of the responsibility of applicants to meet the guidelines of the Request for Qualifications. These bids were refused as they did not meet qualifications.

*Motion made by Mr. Groh, seconded by Mr. Beausoleil, to send the opened bids to the Solar Review Advisory Committee.*

<i>Mr. Groh</i>	<i>-Yes</i>
<i>Mr. Beausoleil</i>	<i>-Yes</i>
<i>Mrs. Forrester</i>	<i>-Yes</i>

### ***SOLAR REVIEW ADVISORY COMMITTEE***

Mr. Groh gave Board members a list of recommendations to establish the Solar Review Advisory Committee. His recommendations are: Lawrence K. Groh, Jr., Kevin Kennedy, Director of Planning and Development, William Birch, Public School Facilities Manager, and Renewable Energy Development Committee members Mike Dabrowski and Michael Underhill. He has also received requests from Bernard Davis, a local businessman with a solar installation and Alvan Hill, who has expertise as a building official and knowledge of this field. Mrs. Forrester expressed concern with non-residents (Mr. Kennedy and Mr. Birch) serving on this committee.

Mr. Groh stated that this committee is advisory to the Board of Selectmen, with the Board making any decisions to approach the Board of Finance, and that any spending proposal would go before a Town Meeting.

Mr. Rice stated that input from both Mr. Kennedy and Mr. Birch has been invaluable in past projects and highly recommends their inclusion in this process.

Mr. Beausoleil stated that the proposed individuals have broad experience in the field and suggested a committee of five residents and two non-voting members.

*Motion made by Mr. Beausoleil, seconded by Mrs. Forrester, to appoint the Solar Review Advisory Committee to consist of Lawrence K. Groh, Jr., Michael Underhill, Mike Dabrowski, Alvan Hill and Bernie Davis, with staff advisors to this committee to be Kevin Kennedy and William Birch.*

<i>Mr. Beausoleil</i>	<i>-Yes</i>
<i>Mrs. Forrester</i>	<i>-Yes</i>
<i>Mr. Groh</i>	<i>-Yes</i>

Discussion on Motion: Miss White inquired about the posting of agendas. Mr. Groh stated that agendas will be posted with the Town Clerk's Office and on the web-site.

### ***ASSISTANT TOWN CLERK POSITION***

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Mr. Groh stated that Assistant Town Clerk Paulette Hamel will be retiring. This position will be vacated on February 1, 2013.

He asked the Board to consider options for this position, which is 20 hours. Mr. Groh suggested combining this position with the 25 hour position that serves the Selectman's Office and Department of Public Works, and creating a 40 hour position with one benefit package. He asked the Board to look at requirements, qualifications and tasks and to bring their ideas to the next meeting. The Union contract would also need to be considered. He suggested considering this issue during the upcoming budget season, with any possible change to take effect at the start of the next fiscal year.

### ***TAX REFUNDS***

*Motion made by Mr. Groh, seconded by Mr. Beausoleil, to refund the following overpayments as recommended by the Tax Collector, Rene Morin.*

Marie B. Paradis	\$4.65
James J. Mercey	\$15.96
Bridgette N. Leblanc	\$4.24
David P. Durand	\$17.23

*Mr. Groh* -Yes

*Mr. Beausoleil* -Yes

*Mrs. Forrester* -Yes

### ***OTHER BUSINESS***

Mr. Beausoleil reminded citizens that the next Board of Selectmen's Meeting will take place on Wednesday, January 3, 2013 at 7 p.m.

Mr. Groh asked Mrs. Forrester for an update on the Voting District Committee. Mrs. Forrester stated that they are preparing a presentation for February 20-13.

### ***CITIZENS' COMMENTS***

Miss White asked for clarification of clerical staff hours. Mr. Groh stated that these positions vary by department, with a range of 20 through 40 hours per week. Mr. Gaucher expressed concern with the Friday afternoon hours of several departments.

Miss White expressed concern about a Town truck and work being performed in the evening hours. This was a public school employee working during his normal shift to clear debris from the sidewalk along the school property.

Mr. Walsh asked for insight regarding the town web-site and Mr. Groh stated that the problem occurred on Monday afternoon and that the IT Director is working on the problem.

### ***ADJOURN***

*Motion made by Mr. Groh, seconded by Mr. Beausoleil, to adjourn the meeting at approximately 8:55 p.m.*

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<i>Mr. Groh</i>	<i>-Yes</i>
<i>Mr. Beausoleil</i>	<i>-Yes</i>
<i>Mrs. Forrester</i>	<i>-Yes</i>

Recorded and transcribed by:  
Lynn Landry